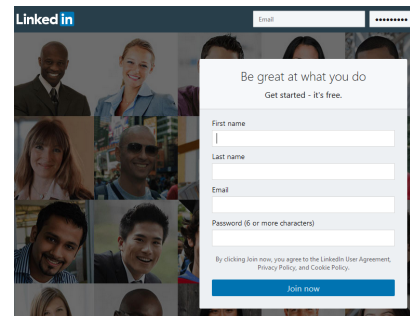_____

## Updating your Student Eportfolio in LinkedIn
## throughout your career will set
## yourself up for success.

- Showcase your skills, knowledge and experience.
- Use LinkedIn for professional networking, connecting with like minded individuals, and it's a terrific site for job searching and career building.
- Companies use LinkedIn for recruiting and for providing company information to prospective employees.

**Among the many features on your LinkedIn profile is the ability to show employers and others in your field your education and volunteer experience.**
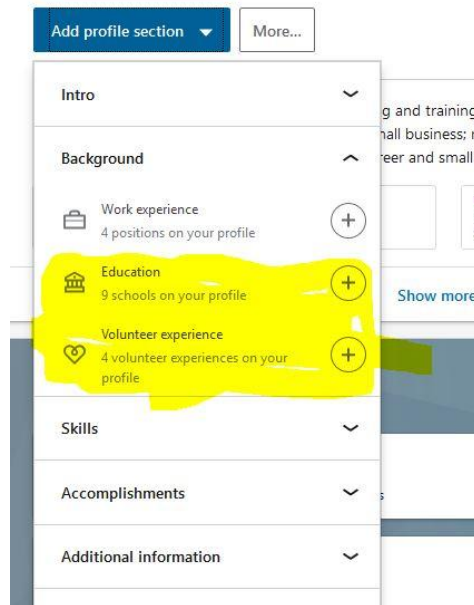
1. Go to linkedin.com and log into your profile:

2. At the top middle of the screen, Click the "Me" bubble with your image, then on the left hand side click on:　　　 **"Add profile section"** button:

3. Click the down carrot and select the **"Education"** and the **"Volunteer Experience"** sections:

_____



4. For the **"Education"** fields, click the "**+**" and "Add to Profile" button and then fill out the applicable fields:

- Add your Masters Degree and anticipated graduation date.
  - Click on the "media" button and add your degree.
    - Examples:







    - Hyperlink to the degree information page so others can learn more about it:
      - https://learn.uvm.edu/program/public-health-at-uvm/master-of-public-health/
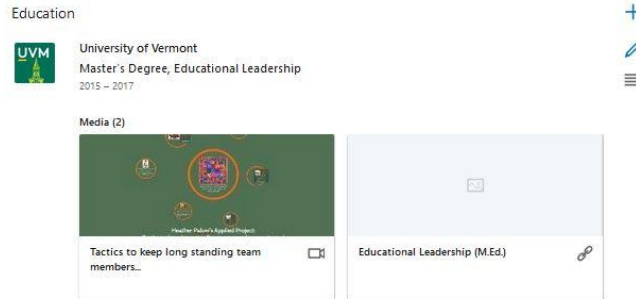
  For **APE Students**, add your two APE final product items to your MPH as media items.
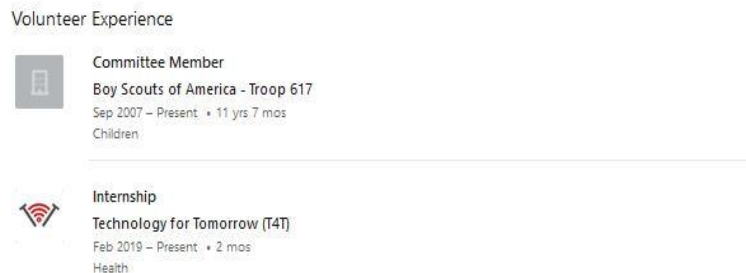    - Depending on what your final products are, you can:

- Add hyperlinks to your documents / videos / etc.
- Add the actual products as an attachment.
  - ■ If you are concerned about privacy/safety of information, you can add jpg screenshots of the final product and a note that people can contact you for more information.
    - If you wish, you can add a Creative Commons license to your portfolio products or add text to your items.
      - ○ Example text:  This XYZ product is my own intellectual (or creative) property and it may not be shared without properly attributing it to (add your name) as the author.

    - Example:



  - ■

5. For the **"Volunteer Experience"** fields, click the "**+**" and  "Add to Profile" button and then fill out the applicable fields:

- Add in your volunteer location (such as the APE site), dates you volunteered with the organization and if you did not have an official tite, you can simply add a title such as "Volunteer" or "Graduate Student Volunteer"
  - ○ Examples:



    - ●

Volunteer Experience

Volunteer
Global Vision International
Jun 2013 • 1 mo
Animal Welfare

- Supported hillside tribe communities through conservation efforts and reintroduced elephants to protected forests
- Taught English to local villagers and grade school students

Volunteer Experience

Emergency Medical Intern
St. James Hospital
Jan 2015 – Mar 2015 • 3 mos

Emergency Room Medical Intern
-assisted and shadowed doctors with patient care
-collected data/ scribed
-took vital signs
-created new patient files and took initial triage reading with symptoms and brief overview of reason for visit
-assisted with transferring of patients
-assisted with ambulance runs
-Shadowed in the operating room for extensive procedures
- participated in over-night shifts

The more accurate and up-to-date your LinkedIn profile is, the more your profile will be informative to future employers and professionals in your field.