

**Sioux Falls Regional Airport Authority
Board Meeting Minutes**

December 16, 2021

Members Present: Dave Nelson, Lon Stroschein and Kent Cutler

Member Present via phone: Blake Curd

Staff Present: Dan Letellier, Richard King and Kristin Elgersma

Guests Present: Mark Wiederrich and Jake Braunagel– KLJ Engineers, Eric Hanson – HDR Engineers, Elizabeth Hertz – Davenport Evans Law Firm, Brad Greguson – Standard Parking

Ayes and nays were taken on all motions and all motions were passed unanimously unless otherwise noted.

Chairman Nelson called the meeting to order at 12:02 pm.

1. **Minutes-** Lon Stroschein moved and Kent Cutler seconded approval of the minutes of November 18, 2021. Motion carried.
2. **Bills for Approval-** Kent Cutler moved and Lon Stroschein seconded approval of the bills as presented. Motion carried.
3. **Consent Agenda-** Report on Consent Agenda items by the Executive Director. Lon Stroschein moved and Kent Cutler seconded approval of the Consent Agenda. Motion carried.
 - A. New 2-year T-Hangar Leases for the following tenants: T1-1-Jeff Twedt, T1-5 Rick Larson, T1-6 Florian Davis, T1-7 Tom Redlin. T2-13 John Oliphant, T2-17 Richard Damian, T2-18 Scott Ecklund, T2-19 Kelly Peterson, T2-20 Court Ecklund, T3-1 John Schreurs, T3-2 Dave Campbell, T3-3,5,7 Mockingbird Flying Club, T3-4 Kirk Evenson, T3-6 Andrew Skattum, T3-8 Craig Arnold, T3-9 Terry Craft, T3-10 Aaron Smith..
 - B. Building Lease agreement with Satnan Avionics for Alert Hangars 71-74 and Bldg 70.
 - C. Rates and Charges – 2022
 - D. Update to Employee Handbook – Observed Holidays.
 - E. Accept FAA – American Rescue Plan Act – Concession Relief Grant in the amount of \$493,760.00
 - F. Change Order #2 with Sunkota Construction for additional work associated with Concourse Remodel - \$25,264.99

4. Report by Executive Director-

- A. Passenger Traffic and Concession Revenue – The first two weeks of November were slower than normal for passenger traffic but the Thanksgiving Holiday drove enplanements to record levels. We finished November with 45,773 enplanements which was down slightly from 2019. Total traffic topped 90,725 which again was a bit off the pace from 2019. Year to date volume is 86.1% of our 2019 totals. Food Beverage/Gift Shop, Car Rental, and parking concessions were all up while hotel concessions saw a slight dip.

- B. Update on Joint – Use Agreement with the SD Air National Guard – A few minor wording changes were made to the agreement to satisfy our legal counsel and a new two-year agreement was signed and forward to the Guard Bureau for signature.

**5. Old Business –
None**

6. New Business –

- A. Award Precision Approach Path Indicator Light (PAPI) project to Sioux Falls Electric in the amount of \$85,346.00 – alternate. Bids for the replacement of the VASI approach lighting system with a new PAPI were opened on Dec. 7th. The low bidder for the base bid (incandescent lights) was Sioux Falls Electric for \$77,346.00 The low for the alternate proposal (LED lights) also belonged to Sioux Falls Electric in the amount of \$85,346.00. The energy savings with the LED equipment offered a payback in only three years for the difference in cost. Director Letellier recommend an award for the alternate proposal. Kent Cutler moved and Lon Stroschein seconded a motion to award the alternate LED option to Sioux Falls Electric. Motion Carried.

- B. Approve the purchase of a new forklift for terminal operations from Herc-U-Lift in the amount of \$29,243.39 – Our current forklift is a 1965 model and difficult to maintain due to lack of parts for that age of equipment. We provide primary assistance to the airlines and other airport tenants when the need to unload material requires a forklift. Lon Stroschein moved and Kent Cutler seconded a motion to purchase a new forklift from Herc-U-Lift in the amount of \$29,243.39. Motion carried.

7. Open Segment - None

- 8. Executive Session** – Human Resource Item – Kent Cutler moved and Lon Stroschein seconded to go into Executive Session at 12:28pm. Lon Stroschein moved and Kent Cutler seconded to end Executive Session at 1:04 pm

Lon Stroschein moved and Kent Cutler seconded a motion to adjourned the meeting at 1:04pm.

Date

Secretary

Next Board Meeting: January 27,2021 12:00 pm