

**Sioux Falls Regional Airport Authority
Board Meeting Minutes**

September 24, 2020

Members Present via video conference: Dave Nelson, Raquel Blount, Lon Stroschein,

Members Present: Julie Schnaible and Eric Ellefson

Staff Present: Dan Letellier, Richard King and Kristin Elgersma

Guests Present: Brad Greguson – Standard Parking

Guests Present via video conference: Mark Wiederrich - KLJ

Ayes and nays were taken on all motions and all motions were passed unanimously unless otherwise noted.

Chairwoman Schnaible called the meeting to order at 12:00 pm.

1. **Minutes-** Lon Stroschien moved and Eric Ellefson seconded approval of the minutes of August 24, 2020. Motion carried.
2. **Bills for Approval-** Eric Ellefson moved and Dave Nelson seconded approval of the bills as presented. Motion carried.
3. **Consent Agenda-** Report on Consent Agenda items by the Executive Director. Raquel Blount moved and Eric Ellefson seconded approval of the Consent Agenda. Motion carried.
 - A. Approve S.D. Department of Transportation Financial Assistance Agreement associated with FAA Grant #3-46-0050-55-2020 in the amount \$557,803.00.
 - B. Award bids from Runway and Aircraft deicing fluid for the 2020-2021 winter season.
 - i. Runway Fluid to Nachurs Alpine Solutions. \$4.09/gal
 - ii. Aircraft Fluid to Cryotech Technologies - \$5.77/gal
 - C. Change Order #2 with Hoogendoorn Construction for additions to the Economy Lot Expansion Project. - \$9,043.87.
 - D. Change Order #1 with Blacktop Paving for additions to the GA Taxi-Lane Project. - \$ 14,100.00.
4. **Report by Executive Director-**
 - A. Corona Virus Update – Airport Impacts – Mask compliance inside the terminal is good as all airlines require face coverings throughout the entire journey. More sanitation efforts are in place utilizing an electrostatic disinfecting backpack at least 3 times each day to hit high traffic points. We have also installed UV Lights on the escalator that does continual disinfecting. We have outlined a policy regarding COVID contact and when they should report for work or stay home.

- B. Passenger Enplanement and Concession Revenue Update – Enplanements continued a slight rebound in the month of August but still drastically lower than what it should be this time of year. August enplanements were down 51.9% and total passengers down a similar 52.4%. Parking, Restaurant, Car Rental, Gift shop, and hotel all were down a similar percentage.

- C. Parking Garage – Pre-Design Meeting: A Pre-Design meeting for a future parking structure was held on September 15 to by the selection committee to review several topics of the pre-design process. Director Letellier provided a summary of the meeting with the full Board which included: set-back from the terminal building and additional drive lanes, selection of parking garage concept, exterior design elements, fourth floor options, skyway, digital sign wall and costs estimates for each. The base structure, roof and exterior design elements including pre-construction work have pushed the estimated construction costs up to \$32-\$34 million vs the \$25 million figure used previously. The Board will be asked to decide on the final pre-design concept in the next 1-2 months.

5. Old Business –

- A. No Items

6. New Business -

- A. Discussion and request for approval to solicit bids to conduct concrete repairs on Runway 15/33 with an estimate of repairs at \$50,000.00 (CARES Act funded). Next summer runway15/33 will be the only available runway while the primary runway 3/21 is under construction. There are several areas that require repair in order to prevent a concrete failure next summer with no other runway to utilize. Airport staff and engineer have identified several areas that should be addressed this fall and have solicited quotes from several contractors. Eric Ellefson moved and Lon Stroschien seconded a motion to approve the repairs to runway 15/33 not exceed \$50,000. Motion Carried.

- B. Airport Shuttle. Every winter SP Plus runs a shuttle from Mid-December to the end of March which costs around \$70,000 to operate. Due to reduced passenger traffic and the closure of the Economy Lot Director Letellier advised the Board the Airport would not provide the shuttle service this winter season. The Airport Board agreed to discontinue the shuttle service for this winter season.

7. Open Segment-

Dave Nelson moved to adjourn at 1:22pm. Eric Ellefson seconded. Motion Carried.

Date

Secretary

Next Board Meeting: October 22, 2020 12:00 pm