

**Sioux Falls Regional Airport Authority  
Board Meeting Minutes**

**September 26, 2019**

Members Present: Raquel Blount, Dave Nelson, and Eric Ellefson

Staff Present: Dan Letellier, Richard King, and Kristin Elgersma

Guests Present: Elizabeth Hurwitz – Davenport Evans, Mark Weiderich – KLJ Engineers, Brad Greguson – Standard Parking, Jared Nesje – TSP

Ayes and nays were taken on all motions and all motions were passed unanimously unless otherwise noted.

Chair woman Blount called the meeting to order at 12:01 pm.

1. **Minutes-** Dave Nelson moved and Eric Ellefson seconded approval of the minutes of August 22, 2019. Motion carried.
2. **Bills for Approval-** Eric Ellefson moved and Dave Nelson seconded approval of the bills as presented. Motion carried.
3. **Consent Agenda-** Report on Consent Agenda items by the Executive Director. Eric Ellefson moved and Dave Nelson seconded approval of the Consent Agenda. Motion carried.
  - A. Change order #9 with Golden Rule Construction for modifications to the Baggage Claim Project - \$32,681.
  - B. Change Order #1 with BX Civil Construction for modifications to the Deice Apron Project - \$35,071.50.
  - C. Change Order #2 with BX Civil Construction for modifications to the Deice Apron Project – (\$100,839.40)
  - D. Award bids for Runway and Aircraft Deicing fluid for the 2019-2020 winter season.
    - Runway Fluid to Nachurs Alpine Solutions
    - Aircraft Fluid to Cryotech
4. **Report by Executive Director-**

A. Passenger Traffic and Revenue Report – Enplanements increased 10.5% in August with total traffic up 9.5%. Enplanements for August totaled 45,917 which were 325 passengers shy of the record set in 2017. Airport Concessions also followed that trend with parking, restaurants, car rental, and gift shop sales up.

B. Construction Update-

*Baggage Claim Expansion:* Terrazzo is currently being finished in the hallway by the rental cars with plans to complete next week. Baggage Carousel crew is here installing the baggage belt with plans to open the second carousel by October 12th. The last baggage belt won't be open until November time frame.

*Rental Car Quick Turn Facility:* The foundation has been poured as well as most of the backfill completed. The interior bays are being poured and should be completed in the next few days. Work will continue with all underground utility work that needs to be completed. Precast panels are set to be installed the second week of October.

*Deicing Apron Project* – Dirt work continues as well as placement of storm water lines. They are working on installing a 25,000 gallon underground tank for collection of deicing fluid scheduled for mid-October once the dewatering wells have had a chance to reduce the groundwater level.

**5. Old Business –**

- A. Parking Pre-design study update with Walker Parking. \$29,250.00. Walker Parking has modified their proposal to include additional scope work requested by the Board. Work will begin soon once the proposal is approved with final report expected around early December. Eric Ellefson moved and Dave Nelson seconded approval of the proposal from Walker Parking Consultants to provide an update to the original Pre-Design Parking Garage Report. Motion Carried

**6. New Business**

- A. Amendment to Joint Powers Agreement with the SD Army National Guard (SDARNG)- In March 2017 the Airport Authority entered into an agreement with the SD Army National Guard to share in the costs of realigning National Guard Drive, improve access into the Armory parking lot as well as improved drainage to the Big Sioux River. Late in the project the Army Corp of Engineers required a more substantial sluice gate structure than originally planned adding approximately \$80,000 to the project. In order to recoup the remaining share of these additional construction costs the SDARNG has provided an amendment to the original agreement in order for them to reimburse the airport approximately \$60,000 remaining. Dave Nelson moved and Eric Ellefson seconded approval of the Amendment with the SDARNG. Motion carried.

**7. Open Segment-**

Dave Nelson moved to adjourn at 12:31 pm. Eric Ellefson seconded. Motion Carried.

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Date

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Secretary

Next Board Meeting: October 24, 2019 12:00 pm