

**Sioux Falls Regional Airport Authority  
Board Meeting Minutes**

**June 25, 2020**

Members Present: Julie Schnaible

Members Present via video conference: Raquel Blount, Dave Nelson, Lon Stroschein, and Eric Ellefson

Staff Present: Dan Letellier, Richard King and Kristin Elgersma

Guests Present: Brad Greguson – Standard Parking

Guests Present via video conference: Mark Weiderich - KLJ

Ayes and nays were taken on all motions and all motions were passed unanimously unless otherwise noted.

Chairwoman Schnaible called the meeting to order at 12:04 pm.

1. **Minutes-** Raquel Blount moved and Dave Nelson seconded approval of the minutes of May 28, 2020. Motion carried.
2. **Bills for Approval-** Eric Ellefson moved and Lon Stroschein seconded approval of the bills as presented. Motion carried.
3. **Consent Agenda-** Report on Consent Agenda items by the Executive Director. Dave Nelson moved and Raquel Blount seconded approval of the Consent Agenda. Motion carried.
  - A. Purchase a new dump truck (truck only) I-State Truck Co. to replace an older unit. - \$97,851.00.
  - B. Change Order #4 with Hoogendoorn Construction for additions to the Rental Car QTA Project - \$94,507.00.
  - C. State of South Dakota DOT Agreement #AP0050-2020 for funding to purchase new snow plow - \$488,756.00
4. **Report by Executive Director-**
  - A. Corona Virus Update – Airport Impacts – Airport employees went back to regular assigned shifts at the beginning of the month. Passenger Traffic is slowly returning at about 30% of normal, averaging 550-600 people a day.
  - B. Passenger Enplanement and Concession Revenue Update – Enplanements recovered slightly in the month of May beginning the long road to recovery. May enplanements were down 87.3% and total passengers down a similar 86.8%. Passenger traffic grew throughout the month, driven by increased leisure traffic. June continues the upward trend reaching approximately 30% of normal summer

traffic. Parking, Restaurant, Car Rental, Gift shop, and hotel all were down a similar percentage.

C. Construction Update:

- A. Deice Apron – Work continues with mainline paving of the apron the primary focus. Work has begun on reconstructing a section of terminal apron near gate #1 that is over 40 years old.
- B. Economy Lot Expansion – Dirt work continues with much of the major excavation completed. Underground utilities installed with sub-base material transported in over the next week. The project is still on track for a completion date of mid-August.
- C. 2020 Asphalt Project – Excavation and grading for the new GA Taxi lane is in full swing with an expected completion of mid-August. Rehab of Jaycee Lane is planned to begin July 22. This work will take 3-4 weeks for completion.

5. **Old Business –**

- A. Discussion and request for approval of the 2021-2025 Capital Improvement Plan.  
The Executive Director provided an update on the 2021-2025 Capital Improvement Plan. No modifications have been made from the previous review in May. Major adjustment from previous CIP was the timing of the Parking Garage construction which was moved from 2022 to 2023 as a result of the pandemic. Eric Ellefson moved and Lon Stroschein seconded a motion to accept the 2021-2025 Capital Improvement Plan as presented. Motion Carried.

6. **New Business -**

- A. Task Order with KLJ Engineers for Pre-Design of Parking Structure - \$200,000.00. .  
KLJ Engineers presented a Task Order that will provide pre-design assistance for the development of a parking structure. The fee has been negotiated as a part of discussions between the Airport Authority and KLJ during the design team selection process. Dave Nelson moved and Raquel Blount seconded a motion to accept the Task Order Agreement with KLJ Engineers to conduct pre-design assistance for a Parking Structure. Motion Carried.

7. **Open Segment-**

Eric Ellefson moved to adjourn at 1:00pm. Lon Stroschein seconded. Motion Carried.

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Date

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Secretary

Next Board Meeting: July 23, 2020      12:00 pm