

**Sioux Falls Regional Airport Authority
Board Meeting Minutes**

December 20, 2018

Members Present: Mike Luce, Raquel Blount, Julie Schnaible, Dave Nelson, Lon Stroschein.

Staff Present: Dan Letellier, Richard King, and Kristin Elgersma

Guests Present: Mark Wiederrich- KLJ Engineers, Elizabeth Hurtz-Davenport/Evans Law Firm.
Jason Reeves – Concrete Paving Association

Ayes and nays were taken on all motions and all motions were passed unanimously unless otherwise noted.

Chairman Luce called the meeting to order at 12:05 pm.

1. **Minutes-** Lon Stroschein moved and Julie Schnaible seconded approval of the minutes of November 15. Motion carried.
2. **Bills for Approval-** Raquel Blount moved and Dave Nelson seconded approval of the bills as presented. Motion carried.
3. **Consent Agenda-** Report on Consent Agenda items by the Executive Director. Raquel Blount moved and Lon Stroschein seconded approval of the Consent Agenda. Motion carried.
 - A. Ground Lease Agreement with Sports Promotions, Inc.
 - B. Assignment of Froehlich ground lease to Bird Cave, LLC.
 - C. Purchase of 2008 John Deere 1445 tractor and attachments. \$17,000.00
4. **Report by Executive Director-**
 - A. Passenger Enplanements – November enplanements increased 1.0% with total traffic up slightly at 0.1%. Total enplanements year to date are still down 2.17%. Parking, Restaurant, Car rental, Gift Shop, and Hotel were all up in November as well.
 - B. Construction Update-
 - Baggage Claim Expansion: December 19th temporary construction walls went up on the inside of baggage claim for demolition and construction of the carousel 3 area. The new lift station is up and running and the old one will be removed after the first of the year to prepare for the exterior footings, foundation, precast panels, and roof to finish out the exterior expansion.
 - C. FAA Supplemental Funding Request- An application was submitted in October for additional funding appropriated to the FAA early in 2018 to assist small airports with major construction projects. The request is to fund \$11.3 million to complete the reconstruction work of Runway 3/21. If the airport is selected to receive this special grant construction would be planned for the summer of 2020. The SD Aeronautics Commission voted to approve a 5% match for the project if funding is provided.

5. Old Business

A. No Items

6. New Business

A. Public Parking Concessions Agreement – SP Plus, Inc. In October the Airport Authority approved the award of our Public Parking Concessions to SP Plus, Inc. The agreement was incorporated with the RFP process and since that time a few minor changes were made after legal review. The new four year agreement will provide a higher return to the Authority 89.5% of revenue vs. the 2017 rate of 86.8%. Raquel Blount moved and Dave Nelson seconded a motion to award the parking concessions to SP Plus. Motion Carried.

B. Airport Rates and Charges 2019. Director Letellier provided a breakout of the new rates and charges which will go into effect January 1st. The changes include some of the following.

1. Increase in terminal square footage rate charged to our airline partners from \$17/sf to \$20/sf
2. Increase in landing fee charged to commercial airlines and cargo carriers from \$0.95 per 1,000 lbs of aircraft weight to \$1.05/1,000lbs.
3. Addition of \$2.00 trip charge for ride share companies that applies to customer drop offs as well as the current \$2.00 per pick up charge.

Dave Nelson moved and Lon Stroschein seconded a motion to approve the new rates and charges for 2019. Motion carried.

7. Open Segment-

Jason Reeves with the Concrete Paving Association presented an award from the National Concrete Paving Association to the Airport along with T&R Construction for the Reconstruction of Runway 3/21, Phase one in 2017.

Julie Schnaible moved to adjourn at 12:41 pm. Raquel Blount seconded. Motion Carried.

Date

Secretary

Next Board Meeting: January 24, 2019 12:00 pm