

**Sioux Falls Regional Airport Authority  
Board Meeting Minutes**

**August 23, 2018**

Members Present: Mike Luce, Raquel Blount, Julie Schnaible, Dave Nelson, Lon Stroschein.

Staff Present: Dan Letellier, Richard King, and Kristin Elgersma

Guests Present: Mark Wiederrich- KLJ Engineers, Elizabeth Hurtz-Davenport/Evans Law Firm, Jared Nesje-TSP Architects, Trisha Meyer-TSA.

Ayes and nays were taken on all motions and all motions were passed unanimously unless otherwise noted.

Chairman Luce called the meeting to order at 12:00 pm.

1. **Minutes-** Raquel Blount moved and Julie Schnaible seconded approval of the minutes of July 26, 2018. Motion carried.
2. **Bills for Approval-** Dave Nelson moved and Julie Schnaible seconded approval of the bills as presented. Motion carried.
3. **Consent Agenda-** Report on Consent Agenda items by the Executive Director. Lon Stroschein moved and Dave Nelson seconded approval of the Consent Agenda. Motion carried.
  - A. Task order #60 with KLJ Engineers to provide Const. Administration assistance with Blast Fence Relocation Project - \$34,471.43 (AIP).
  - B. Change Order #1 with American Fence for a price deduct from the contract for the Perimeter Fence Project. (\$3,521.00)
  - C. Change Order #1 with Reede Construction for additional work for the Rwy3/21 Reconstruction Project. \$7,834.00.
  - D. Change Order #1 with Golden Rule Construction for additional work for the Baggage Claim Expansion Project. \$4,456.00.
  - E. Lease Agreement with John Schreurs for T-Hangar #3-4 and Mark Juhl for T-Hangar #3-1.
4. **Report by Executive Director-**
  - A. Passenger Traffic and Concession Update –. Enplanements decreased 11.5% in July with total traffic down 10.7%. Total Enplanements year to date are down 0.39%. A 16.5% reduction in available seats drove the downturn in traffic. Parking, Restaurant, Car Rental, Gift Shop, and Hotel revenue were all down slightly in July. The number of available seats will be closer to the availability in 2017 for the last quarter of the year.

B. Summary of meeting with American Airlines. August 14<sup>th</sup> Director Letellier met with American Airlines in Dallas, TX in regards to bringing new air service into Sioux Falls. American has significant interest in new service to their hub in Charlotte with possible additions to Washington D.C. next year.

C. Construction Update-

- a. Runway 3-21 Reconstruction: Paving of the runway has almost been complete as 7 out of the 8 lanes have been paved. Concrete work should be complete by mid-September with runway lights, joint sealing and grooving of the runway remaining for the remainder of the project which is scheduled for completion by October 10<sup>th</sup>.
- b. Baggage Claim Area: Utility relocation has been ongoing for the past several weeks. Foundation and footings along with steel construction planned for the next few weeks.
- c. Rental Car Parking Lot Pavement: Project is complete they are just working on doing some touch ups around the lot.
- d. Perimeter Fence Replacement: The new fence is up but removal of old fence/post ongoing along with final work on vehicle gates.

**5. Old Business**

A. No Items

**6. New Business**

A. Award Construction Bid to BX Civil & Construction for the Blast Fence Relocation Project: Lon Stroschein moved and Raquel Blount seconded a motion to approve the award for the Blast Fence Relocation to BX Civil and Construction in the amount of \$311,435.80. Motion Carried.

B. Approval of the Capital Improvement Plan for 2019-2024: Executive Director Letellier presented an updated Capital Improvement Plan for the Board to review and provide comments. The Capital Plan identifies both FAA and Airport funded projects for years 2019-2024. Significant projects planned for 2019 are:

**2019**

- Passenger Terminal Apron Expansion – Deicing Pad
- Rental Car Quick Turn Facility
- Design – Phase 3 Rwy 3/21 Reconstruction
- Numerous Asphalt Repairs

Julie Schnaible moved and Raquel Blount seconded a motion to approve the Capital Plan for 2019-2024 as provided. Motion Carried.

**7. Open Segment-**

- A. Trisha Meyer with TSA briefly spoke to the Board regarding the TSA Pre-check that is set to take place at the Airport August 27 – 31. The event went so well in April they are coming back for any new individuals that would like to get TSA Pre-check.

Julie Schnaible moved to adjourn at 12:39 pm. Lon Stroschein seconded. Motion Carried.

---

Date

---

Secretary

Next Board Meeting: September 27, 2018 12:00 pm