

**Sioux Falls Regional Airport Authority
Board Meeting Minutes**

July 22, 2021

Member Present: Dave Nelson, Lon Stroschein, Eric Ellefson, Kent Cutler, and Dr. Blake Curd

Staff Present: Dan Letellier, Richard King, and Kristin Elgersma

Guests Present: Mark Wiederrich and Jake Braunagel– KLJ Engineers, Jared Nesje – TSP

Ayes and nays were taken on all motions and all motions were passed unanimously unless otherwise noted.

Chairman Nelson called the meeting to order at 12:00 pm.

1. **Minutes-** Eric Ellefson moved and Blake Curd seconded approval of the minutes of June 24, 2021. Motion carried.
2. **Bills for Approval-** Kent Cutler moved and Blake Curd seconded approval of the bills as presented. Motion carried.
3. **Consent Agenda-** Report on Consent Agenda items by the Executive Director. Lon Stroschein moved and Eric Ellefson seconded approval of the Consent Agenda. Motion carried.
 - A. Change Order #2 with TR Contracting for additional work associated with Runway 3/21 Reconstruction. \$13,144.30 (AIP)
 - B. Change Order #1 with Double H Paving for a reduction in contract price for Taxiway Bravo Rehab – (-\$65,996.00).
 - C. Proposal to replace roof of Building #10 by H&R Roofing in the amount of \$26,723.00 (CARES Act)
 - D. Task Order with KLJ Engineers to provide Construction Admin Assistance for the waterline replacement project. \$71,592.87.
 - E. Accept FAA – Coronavirus Response and Relief Supplemental Appropriation Act (CRRSA) Concessions Relief Grant. - \$123,440.00
 - F. Accept FAA – American Rescue Plan Act (ARPA) Grant in the amount of \$6,791,519.00
 - G. Distribute RFP for the purchase of new revenue control equipment for the public parking lots.

4. Report by Executive Director-

A. Passenger Traffic and Concession Revenue – June traffic is back to typical summer numbers. Total passengers were up 237.4% from last June and only down 5.2% vs. 2019. Total passengers topped 98,853 which was the 3rd busiest June on record. Year to Date enplanements compared to 2019 are down 22.4% but improving every month. Food/Beverage along with retail sales are also stronger than expected.

B. Construction Update –

1. Runway 3/21 – 1200 ft of the north side of the runway is complete along with the asphalt shoulders. Edge lights are being installed. North end they are working on the light structure. On the south end the gravel subbase is installed and they should start paving that in the next 3 weeks. Estimated completion date is October 8th.
2. Terminal Apron / Cargo Ramp – Contractor finished work on the passenger apron and have relocated to the east cargo ramp.
3. Concourse Remodel – Staging area near gate have has been walled-off. Waiting for wall covering material to arrive as well as gate counters. Work will begin on the family restroom. Completion date has likely slid into December.
4. Taxiway Bravo – Worked expect to begin in mid-August.

C. Job Fair Update-

The Executive Director provided the Board a brief summary of the Job Fair that the Airport hosted on July 13th with over 10 companies in attendance. The airport had over 60 open positions and received 73 job seekers through the door. The airport had a big investment in this job fair but hopes to hold them yearly going forward.

D. Parking Garage Design and Construction estimate update.

Director Letellier provided a summary and images at 30% level for design for the parking structure as well as the connecting skyway alternate. The KLJ Engineer design team also provided an updated construction cost estimate for both the building and skyway. Estimate for the garage is now \$37 million up \$2 million from the previous estimate. The skyway was originally estimated as a simple structure connecting the terminal and parking garage at \$2.2 million. Since that time the design has expanded a bit which now includes escalators increasing the cost estimate close to \$5 million.

5. Old Business –

A. No items

6. New Business –

- A. Amendment 1 to Design Agreement with KLJ Engineers for the Parking Garage As mentioned above, the estimate for the skyway has nearly doubled going from \$2.2 million to nearly \$5 million. The scope of the work has expanded to add escalators and a redesign of the front entrance to accommodate this additional equipment. The scope of design has expanded and our design team is asking for an amendment of \$196,105 which is 6.5% of the additional construction estimate. Lon Stroschein moved and Kent Cutler seconded a motion to approve the amendment to the design agreement with KLJ Engineers to increase the fee the amount of \$196,105. Motion Carried.
- B. Award Bid for Purchase of a rotary snow blower to Oshkosh Defense LLC in the amount of \$601,555.00 Bids were opened on Thursday July 15th for the purchase of a new runway snow blower. Four bids were received for equipment estimated at \$700,000. Low bid received belongs to Oshkosh Defense LLC providing the Oshkosh brand snow blower in the amount of \$601,555.00. This equipment will be funded utilizing the CARES act grant. Eric Ellefson moved and Kent Cutler seconded a motion to award the snow blower bid to Oshkosh Defense LLC in the amount of \$601,555.00. Motion carried.
- C. Award Construction Bid to American Road Maintenance for a slurry seal application for the East General Aviation Ramp in the amount of \$ 110,225.00. Bids were opened on Thursday July 15th for a project to apply a slurry seal to the east general aviation ramp. Two bids were received with American Road Maintenance providing the low bid of \$110,225.00. Engineers estimate for the project was \$132,900.00. The CARES Act grant will be utilized to fund this project. Blake Curd moved and Lon Stroschein seconded a motion to award the bid to American Road Maintenance in the amount of \$110,225.00. Motion carried.
- D. Review preliminary Capital Improvement Plan Budget for 2022-2026. Director Letellier provided an update to our Capital Improvement Plan for the years 2022-2026. Major projects slated for construction over the next two years:
- 2022 - Runway 15/33 & Taxiway Alpha Rehab
 - 2022 – Reconstruction Taxiways D&F, Remove E
 - 2022 – Construct new Maintenance Storage Building

 - 2023 – Parking Garage
 - 2023 – Skyway Connection
 - 2023 – Expand Cargo Apron – South

7. Open Segment

Kent Cutler moved to adjourn at 1:25 pm. Blake Curd seconded. Motion Carried.

Date

Secretary

Next Board Meeting: August 26, 2021 12:00 pm