

**Sioux Falls Regional Airport Authority
Board Meeting Minutes**

May 27, 2021

Member Present: Julie Schnaible, Dave Nelson, and Lon Stroschein

Members Present via tele-conference: Eric Ellefson and Raquel Blount

Staff Present: Dan Letellier, Richard King, and Kristin Elgersma

Guests Present: Mark Wiederrich – KLJ Engineers, Joy Feige and Chad Hess – Eide Bailly, Elizabeth Hertz – Davenport Evans

Ayes and nays were taken on all motions and all motions were passed unanimously unless otherwise noted.

Chairwoman Schnaible called the meeting to order at 10:00 am.

1. **Minutes-** Dave Nelson moved and Lon Stroschein seconded approval of the minutes of April 22, 2021. Motion carried.
2. **Bills for Approval-** Eric Ellefson moved and Dave Nelson seconded approval of the bills as presented. Motion carried.
3. **Consent Agenda-** Report on Consent Agenda items by the Executive Director. Lon Stroschein moved and Raquel Blount seconded approval of the Consent Agenda. Motion carried.
 - A. Change Order #1 with T.R. Contracting for additions to Rwy 3/21 Reconstruct Project - \$67,512.04 (AIP)
 - B. Lease Agreement with Kirk Evenson for T-Hangar 1-8.
 - C. Approve State Financial Agreement with SD DOT for administration of the FAA – CRRSSA Grant.
 - D. Selection of the firm Mead & Hunt to conduct the Airport Master Plan Update.
 - E. Select the firm of HDR Engineers to provide engineering assistance for numerous airport funded projects.
 - i. Task Order #1 Design for Asphalt rehab/PAPI - \$104,700
 - ii. Task Order #2 Planning Study for Maint Bldg - \$92,600.
 - F. Task Order with KLJ Engineers to design project to realign/reconstruct Taxiways D,E,F in the amount of \$178,202.87 (AIP)

- G. Task Order with KLJ Engineers to design project to rehab pavement on Rwy15/33, and Alpha Taxiway connections in the amount of \$153,599.17. (AIP)
- H. Purchase of two zero-turn mowers for the airfield and building maintenance from D&D Small Engine - \$19,374.00

4. Report by Executive Director-

- A. Passenger Traffic and Concession Revenue – Passenger traffic rebounded strongly in April with traffic up 1600% compared to 2020 and down only 16.5% compared to 2019. April enplanements totaled 35,996 putting us on a track to near normal operations for the summer. Concession revenue is also returning to near normal levels.
- B. Construction Update –
 - A. Runway 3/21 – Work continues to remove soil and backfill edge of runway with crushed concrete to provided paved shoulders the full length of the runway. Runway removal on both ends for 1,200 ft is also nearly completed. Delivery of runway light containers has been delayed causing potential delays for the project. Delivery should occur over the next two weeks.
 - B. Terminal Apron / Cargo Ramp – This project started on the 18th of May with work beginning at Gate 1 and working its way around the terminal ramp. This project will last until Mid-July repairing sections of damaged concrete as well as replacing joint seals. Due to the volume of flight activity some aircraft towing and ramp boarding will be necessary.
 - C. Concourse Remodel – Work is set to begin mid to late June with the contractors starting on the family restroom and hallways first.

5. Old Business –

- A. Ceiling Panel addition to Concourse Project – The Board reviewed the option to add a decorative ceiling treatment to the concourse remodel project. No action to approve was taken by the Board at this time and requested management to work with the architect to provide additional options for review.

6. New Business -

- A. Presentation of the 2020 Financial Statements & Audit. Joy Feige with Eide Bailly presented the 2020 Audit results to the board. Eide Bailly completed the audit of the financial statements as well as Single Audit for our Federal programs that included AIP, PFC, and CARES Act grant programs. Raquel Blount moved and Eric Ellefson seconded the motion to approve the Financial Audit as presented by Joy Feige. Motion Carried.
- B. Award construction bid to Double H Paving for Taxiway Bravo rehab project in the amount of \$1,622,625.20. On May 25th bids were opened for the taxiway bravo rehab project. This work will be a mill and overlay of the taxiway from the north end (B5) to the runway intersection. Work is planned for later this summer/fall with coordination

around the runway 3/21 project. Double H was the only bidder for the work and was considerably higher than the engineer's estimate. Negotiations with the contractor to modify the phasing has provided a reduction in bid price of \$80,396. Lon Stroschein moved and Dave Nelson seconded the motion to award the construction to Double H Paving contingent on FAA Funding and approval. Motion carried.

- C. Award Construction of two jet bridges to JBT Aerotech including alternates 1 & 2 in the amount of \$1,552,975.00 (AIP) On May 25th bids were opened for the purchase and installation of two jet bridges for gates 4 and 6. The project also included alternates to provide glass walled tunnels rather than solid walls. Low bidder for both bridges including the glass wall alternates was JBT Aerotech. Estimate for the work was \$1.5m and will be funded by AIP grant. Delivery and installation of the bridges planned for the Spring of 2022. Eric Ellefson moved and Dave Nelson seconded the motion to award the purchase of two jet bridges including the glass wall alternates to JBT Aerotech in the amount of \$1,552,975.00. Motion carried.
- D. Election of New Officers – Officers for the upcoming year were presented for approval. Dave Nelson was nominated for Chairman, Lon Stroschein as Vice-Chair and Dan Letellier as Secretary. Raquel Blount moved and Eric Ellefson seconded the motion of the new officers. Motion Carried.
- E. Recognition of Julie Schnaible's 10 years and Raquel Blount's 5 years of service to the Airport Authority and welcome incoming Commissioners Kent Cutler and Dr. Blake Curd.

7. Open Segment

Lon Stroschein moved to adjourn at 11:39 am. Dave Nelson seconded. Motion Carried.

Date

Secretary

Next Board Meeting: June 24, 2021 12:00 pm