

MINUTES
ANNUAL MEETING
LANE RMC SERVICE CORPORATION

July 22, 2019

The membership of the Lane RMC Service Corporation held its annual meeting on Monday, July 22, 2019, at 8:40 P.M. in the Board Room of Lane Regional Medical Center.

BOARD MEMBERS PRESENT: Gaynell Young, Jordan Charlet, Thomas Scott, Doze Butler, Donna Kline, David Bowman, and Darnell Waites.

BOARD MEMBERS ABSENT: Debby Brian.

OTHERS PRESENT: Theresa Payment, Jennifer Johnson, Larry Meese, David Beck, Jacquita Amacker, Kathy Bergeron, Neil Manuel, Todd Walters, Robert Atkinson, Jody Pigg, and Mandi Foretich.

CALL TO ORDER: The meeting was called to order by Gaynell Young.

PUBLIC COMMENTS: None.

MINUTES – February 26, 2018: Minutes of the meeting on February 26, 2018, as previously approved, were unanimously accepted.

ELECTION OF SECRETARY: Gaynell Young opened the floor for Secretary nominations. Jordan Charlet made a motion to nominate Donna Kline, second by Thomas Scott. Jordan Charlet made a motion to close the nominations. The board unanimously accepted the nomination and election of Donna Kline as Lane RMC Service Corporation Secretary.

AUXILIARY PRESIDENT'S REPORT: None. Auxiliary president absent.

SERVICE CORPORATION PRESIDENT'S REPORT: Larry Meese asked Theresa Payment to update the board on the year's progress.

- Focus has been on organizational changes. These changes include where the volunteers assist in the hospital, obsolete policies/procedures, going through customer service training, attending orientation, looking for new areas for them to help, and more.
- Identified tasks such as new patient bags and discharge folders. Volunteers are training to assist staff now with these tasks. Hospitality service was put on hold in March due to health issues. Working to reinstate with new procedures.
- Four new applicants.
- In an effort to mirror Lane RMC board structure, and the policies and procedures of Lane RMC in the Auxiliary, an election will be held for the position of

President, Vice President, and Secretary. The Chief Financial Officer of Lane RMC by nature of his/her office will serve as the treasurer of the Auxiliary Board. New officers were chosen by a Selection Committee and will be elected at the August 2019 meeting.

- The Auxiliary donation for last fiscal year is \$25,000. This donation will be accepted by the Foundation on behalf of Lane RMC at the appreciation luncheon set for August 13, 2019.

ADJOURNMENT: On a motion by Doze Butler, second by Donna Kline, the board unanimously approved to adjourn.

Respectfully,

A handwritten signature in black ink, appearing to read "Larry Meese", written over a horizontal line.

Larry Meese
Chief Executive Officer

LM:mlf