

LANE REGIONAL MEDICAL CENTER
BOARD OF COMMISSIONERS MEETING MINUTES

December 6, 2021

The Board of Commissioners of Lane Regional Medical Center (LRMC) met Monday, December 6, 2021 at 6:00 P.M. in Lane Medical Plaza, 3rd floor conference room, 6550 Main Street, Zachary, LA.

BOARD MEMBERS PRESENT: Gaynell Young, Jordan Charlet, Thomas Scott, Donna Kline, Reagan Elkins, Nakeisha Cleveland, David Bowman, and Debby Brian.

BOARD MEMBERS ABSENT: Darnell Waites.

OTHERS PRESENT: Charles Thompson, Larry Meese, Michael Devall, Staci Sullivan, David Beck, Jacquita Amacker, Todd Walters, Laura Peel, Julie McLin, Tina Fletcher, Robert Atkinson, Don Smithburg, Andrea Schober, and Mandi Foretich.

CALL TO ORDER: The meeting was called to order by Gaynell Young.

INVOCATION: The invocation was given by Debby Brian.

PLEDGE OF ALLEGIANCE: The pledge of allegiance was led by Jordan Charlet.

MEETING AGENDA APPROVAL: On a motion by Nakeisha Cleveland, second by Debby Brian, the Board unanimously approved the Meeting Agenda.

PUBLIC COMMENTS: None.

CONSENT AGENDA APPROVAL: On a motion by Jordan Charlet, second by Nakeisha Cleveland, the Board unanimously approved the Consent Agenda with the exception of the Growth Report set aside by Donna Kline to acknowledge the successful golf tournament and pumpkin decorating contest. Jordan Charlet acknowledged the successful gift shop holiday sale. On a motion by Donna Kline, second by Nakeisha Cleveland the Board unanimously approved the Growth Report.

COMMITTEE REPORTS:

Finance Committee: On a motion by Jordan Charlet, second by Nakeisha Cleveland, the Board unanimously approved the December 2, 2021 Finance Committee meeting minutes.

On a motion by Thomas Scott, second by Jordan Charlet, the Board unanimously approved the LaPorte notification letter to Governance.

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On a motion by Nakeisha Cleveland, second by David Bowman, the Board unanimously approved the June 2020 to June 2021 Audited Financial Statements.

On a motion by Thomas Scott, second by David Bowman, the Board unanimously approved the October 2021 Financial Statements.

REPORTS TO THE BOARD:

Chair's Report – Gaynell Young: Reminder to commissioners to submit your 2022 annual hospital disclosure statement and complete the annual ethics training online. Jordan Charlet made an announcement regarding the Zachary High School football team scheduled to play in the state championship on Saturday, December 11.

CEO's Report – Larry Meese:

- The Joint Commission survey was conducted October 26-29. Among the findings were conditional deficiencies that require a follow-up visit within 45 days to ensure compliance with the CMS standards.
- Temporarily suspending the mandate that all workforce must receive the first dose of COVID-19 vaccine or complete a medical or religious belief exemption form by December 5.
- Meeting with department directors to review the employee satisfaction survey results and their action plans.
- Supply chain delays continue to hamper completion of pediatric clinic renovation; now expect to be complete by the end of December.
- Anticipate dermatology clinic to begin seeing patients in January; all remaining furniture and supplies arriving throughout the first quarter of CY22.
- Met with architects last week to discuss temporary locations for staff during renovation, mock-up of patient rooms, overall budget review, and next steps.
- Conducted multiple interviews with Deloitte Consulting in preparation for report detailing potential to convert to Epic platform.
- Exploring multiple possibilities to construct a 60K square foot medical office building.
- Evaluating future radiation and medical oncology partnerships brought about by the separation of Mary Bird Perkins and OLOL.
- Completed 10 amendments allowing for the transition of Woman's on-call coverage agreements and PSA to Lane. This change was budgeted for, but results in approximately \$500K annual loss.
- Louisiana Independent Hospital Network Coalition awarded three grants totaling \$1.2M; in process of determining Lane impact.

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- Celebrated 2021 Acute care Hospital of Year award, along with the nominees and recipients of the Louisiana State Nurses Association Nightingale awards with LSNA president in attendance.
- Responded to two cybersecurity events; minimal damages sustained.
- Lab Corp interface is now automatically populating test results to the EMR, which saves staff time and reduces errors.
- Signed People's Health and Blue Connect managed care contract amendments valued at \$90K annual incremental revenue.

Board Resolution: Hospital Revenue Bonds: On a motion by Jordan Charlet, second by Thomas Scott, the Board unanimously approved a resolution declaring the intention of the Board of Commissioners of Hospital Service District No. 1 of East Baton Rouge Parish, Louisiana, acting as the governing authority of Hospital Service District No. 1 of East Baton Rouge Parish, Louisiana (the "District"), to issue, sell and deliver, in the name of the District, not exceeding \$90,000,000 of tax-exempt and/or taxable Hospital Revenue Bonds (Lane Regional Medical Center Project) in one or more series (the "Bonds"); generally describing the Bonds and the security therefor; authorizing the newspaper publication of a notice of such intention setting forth a date and time of a public hearing to hear any objections to the proposed issuance of the Bonds; providing for the filing of a petition by a certain percentage of the electors of the District objecting to the issuance of the Bonds unless an election is held on the question of the issuance thereof; providing for the employment of bond counsel, declaring the District's official intent to reimburse itself from the proceeds of the Bonds; and generally providing for other matters in connection therewith.

2022 Meeting Schedule: On a motion by Donna Kline, second by Debby Brian, the Board unanimously approved the meeting schedule for 2022. Strategic Planning session is confirmed for the January 2022 board meeting.

CNO's Report – Staci Sullivan:

- SBIRT (screening, brief intervention, referral to treatment) training scheduled for LDRP leadership team December 2-3.
- Multidisciplinary Breastfeeding Task Force (Obstetricians, Pediatricians & Nursing) formed to address substandard breastfeeding rates and will meet December 9.
- Dawn Fuller, Director of Obstetrical Services, attained C-ONQS (Certification in Obstetric and Neonatal Quality and Safety).
- LDRP is working to maintain *Birth Ready* Designation status and improve to *Birth Ready+* with the LaPQC (Louisiana Perinatal Quality Collaborative). Goals are:
 - Increase total QBL compliance to > 80%. Goal met @ 83%.

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- Improve timely treatment to severe range hypertension to > 80%. Current timely treatment of severe range hypertension rate (67%).
- State supplemented C19 unit (RFI #1) decommissioned on October 11.
- Embedded state supplemental agency staff (RFI #3) renewed to help offset staff turnover to agencies and sign-on bonuses of larger facilities.
- 5 new Mindray TM anesthesia machines were delivered and are being calibrated. Installation and training with company is scheduled to take place in early December.
- Staff development overseeing annual required training for all hospital employees, waived lab competency review, and working with LDRP to set up OB drills for severe hypertension and maternal hemorrhage.
- Department leaders and Staff Development attended Southeastern Nursing School career fair. Four local RN candidates were identified.

Medical Staff Report – Charles Thompson: The Board is invited to attend the Physician Holiday Social on Thursday, December 9 from 6:00 PM to 9:00 PM at The Magnolia Fields located behind Zachary City Hall.

Quarterly Report – Compliance: Jacquita Amacker presented the compliance elements and initiatives working tasklist.

CHC Report: To be discussed in executive session.

Legal Report – Robert Atkinson: To be discussed in executive session.

Renovation Project Report – David Beck:
Completed last month:

- The design team conducted the pre-design development detailed review to confirm quantity of casework, power, medical gas, etc. in order to complete the design development phase of documents.
- The design team continued to develop the project incorporating the information received and printed the design development phase of documents on 11/04/21.

Upcoming this month:

- The design develop documents are being estimated for cost and the project estimate is being prepared for review the beginning of December.
- The architects will be on site during the week of November 29 and will create actual physical mock-ups of key rooms for staff and physician review.
- While there are several variables in the financing and agency approval timelines, groundbreaking and construction in is estimated in early summer 2022. New tower construction completion is estimated in spring of 2024 and the additional renovation construction completion is estimated in summer of 2025. Construction

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estimates will be updated once the CM has completed the review of the design development documents.

Medical staff involvement opportunities:

- Detailed outlet and component layout review with physical mock-ups of spaces like the OR-related and patient room planned for 12/02/2021.
- Detailed finish and furniture product reviews planned for January 2022.

BOARD EDUCATION – WORKFORCE DEVELOPMENT PLAN AND ACTIVITIES:

David Beck discussed the current employee statistics, the employee satisfaction survey, and will follow up quarterly on the action plan.

DEPARTMENT EDUCATION – MATERIALS MANAGEMENT: Tina Fletcher discussed the roles and responsibilities of the materials management department along with the supply challenges throughout the COVID pandemic and current status of medical supplies.

EXECUTIVE SESSION – PERSONNEL AND STRATEGIC PLANNING: On a motion by Thomas Scott, second by Reagan Elkins, the Board unanimously agreed to enter into executive session for personnel and strategic planning.

REGULAR SESSION: On a motion by David Bowman, second by Debby Brian, the Board unanimously agreed to enter into regular session.

MEDICAL STAFF CREDENTIALING: On a motion by Reagan Elkins, second by Thomas Scott, the Board unanimously approved the credentialing recommendations as follows:

Initial Appointment Applications:

Crum, Kenndrica NP / OLOL Hospital Medicine / Allied Health
Faulkner, Ryan NP / Cardiovascular Institute of the South / Allied Health
Halvorson, Karin MD / Locums through OLOL Critical Care Medicine / Consulting
Jones, Kea MD / OLOL Hospital Medicine / Active
Marrazzo, Joseph MD / Pathology Group of LA / Consulting
Newman, Catherine NP / FASTLane Clinic of Zachary / Allied Health
Pitre, Luke CRNA / Diversified Professionals Inc. / Allied Health
Stevens, Will CRNA / Diversified Professionals Inc. / Allied Health
Warren, Walter CRNA / Diversified Professionals Inc. / Allied Health

Status Change:

Dr. Clayton Brown / Honorary Staff

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Reappointment applications:

Allemond, Jason OD / Williamson Allemond Regional Eye Center / Allied Health
Altamirano, John-Mario NP / Cardiovascular Institute of the South / Allied Health
Amacker, Michael MD / Lane Family Practice / Active
Attuso, Marie MD / RKM Primary Care / Courtesy
Best, Joshua MD / Lane OBGYN / Active
Bollich, Amiee CRNA / Diversified Professionals, Inc. / Allied Health
Boston, William NP / The Mouton Clinic / Allied Health
Broussard, Nicholas CRNA / Diversified Professionals, Inc. / Allied Health
Brown, Lee NP / Infamedics / Allied Health
Burke, Emily NP / Renal Associates / Allied Health
Castine III, Michael MD / Hematology Oncology Clinic / Courtesy
Clark, Lacey DO / Lane Pediatric Clinic / Active
Coco, Marshall NP / Cardiovascular Institute of the South / Allied Health
Erwin, April MD / The NeuroMedical Center / Courtesy
Folse, T'lane MD / OLOL | Baker / Central / Zachary / Courtesy
Gadi, Venkata Satish MD / Cardiovascular Institute of the South / Active
Gardiner, Scott MD / Diversified Professionals, Inc. / Courtesy
Green, Garland MD / Cardiovascular Institute of the South / Active
Harrington, Laurie MD / Advanced Dermatology / Consulting
Heck, Madeleine MD / LSU Healthcare Services / Consulting
Jones, Allison MD / FASTLane Clinic of Zachary / Courtesy
Kakarala, Venu MD / Zachary Internal Medicine Clinic / Active
Kumbala, Damodar MD / Renal Associates / Courtesy
Lauve, Andrew MD / Bayou Radiation Oncology, Inc. / Consulting
Majid-Moosa, Abdulla DO / OLOL Hospital Medicine / Consulting
Mathews, Ronnie MD / Private Practice / Active
Monroe-Wilkes, Greta MD / Southern University Student Health Center / Active
Montet, Marcus NP / Cardiovascular Institute of the South / Allied Health
Patel, Kuldeep MD / The NeuroMedical Center / Consulting
Pedersen, Gerald CRNA / Diversified Professionals, Inc. / Allied Health
Peters, Geoffrey MD / Louisiana Ear, Nose, Throat & Sinus / Courtesy
Ragusa, Steven MD / Professional Emergency Medicine Management / Courtesy
Russell, William MD / Bayou Radiation Oncology, Inc. / Consulting
Sanfiel, Francisco MD / Lane Surgery Group / Active
Scallan, Patricia MD / Louisiana Ear, Nose, Throat & Sinus / Courtesy
Searle, Amanda NP / Infamedics / Allied Health
Soltau, Thomas MD / Infamedics / Courtesy
Spedale, Steven MD / Infamedics / Courtesy
Stone, Jonathan MD / Pathology Group of Louisiana / Courtesy
Taarea, Dina DO / OLOL Hospital Medicine / Active

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Thompson, Danielle MD / Infamedics / Courtesy
Thompson, Ernest MD / E. Gene Thompson, MD / Active
Todd, Joshua CRNA / Diversified Professionals, Inc. / Allied Health
Trahan, Thomas MD / Lane Wound Care / Active
Wallis, Michael NP / FASTLane Clinic of Zachary / Allied Health
Wascom III, Howard CRNA / Diversified Professionals, Inc. / Allied Health
Worley, Michael MD / Williamson Allemond Regional Eye Center / Courtesy
Wyble, Keiffer NP / Cardiovascular Institute of the South / Allied Health
Yadlapati, Siva MD / OLOL Oncology / Consulting
Zuckerman, Steven MD / Private Practice / Consulting

PERSONNEL COMMITTEE:

On a motion by Jordan Charlet, second by Nakeisha Cleveland, the Board unanimously approved the minutes of the December 2, 2021 Personnel Committee Meeting.

On a motion by Donna Kline, second by Thomas Scott, the Board unanimously approved the Personnel Committee's recommended base pay increase for the CEO annual salary.

On a motion by Thomas Scott, second by Nakeisha Cleveland, the Board unanimously approved the Personnel Committee's recommended cap on the CEO incentive plan.

On a motion by Donna Kline, second by David Bowman, the Board unanimously approved 100% of the FY2021 CEO incentive payment.

ADJOURNMENT: There being no further business, on a motion by Reagan Elkins, second by David Bowman, the Board unanimously adjourned.

Respectfully,

DocuSigned by:

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Larry Meese
Chief Executive Officer

LRM/mlf