

MINUTES  
BOARD OF COMMISSIONERS  
LANE REGIONAL MEDICAL CENTER

October 26, 2020

The Board of Commissioners of Lane Regional Medical Center met Monday, October 26, 2020, at 6:00 P.M. in the Medical Plaza 3<sup>rd</sup> floor Conference Room, 6550 Main Street, Zachary, LA.

BOARD MEMBERS PRESENT: Gaynell Young, Jordan Charlet, Reagan Elkins, Thomas Scott, David Bowman, Darnell Waites, Donna Kline, Debby Brian, and Nakeisha Cleveland.

OTHERS PRESENT: Larry Meese, Staci Sullivan, Michael Devall, Nikki Gautreaux, Jacquita Amacker, Neil Manuel, Laura Peel, Todd Walters, Abby Landreneau, Robert Atkinson, Julie McLin, Billy Conerly, and Mandi Foretich.

CALL TO ORDER: The meeting was called to order by Gaynell Young.

INVOCATION: The invocation was given by Debby Brian.

PLEDGE OF ALLEGIANCE: The pledge of allegiance was led by David Bowman.

AGENDA APPROVAL: On a motion by Nakeisha Cleveland, second by Darnell Waites the Board unanimously approved an addition to the agenda regarding signature authority for banking transations. On a motion by David Bowman, second by Nakeisha Cleveland, the Board unanimously approved the agenda.

PUBLIC COMMENTS: None.

CONSENT AGENDA: Donna Kline set aside the September 28 Board Meeting Minutes, and on a motion by David Bowman, second by Donna Kline, the Board unanimously approved the consent agenda. Donna Kline called attention to the name error typed as "Donna Cleveland" to be corrected. On a motion by Darnell Waites, second by Reagan Elkins, the Board unanimously approved the consent agenda with the correct noted to the September 28 Board Meeting Minutes.

COMMITTEE REPORTS:

Finance Committee: Introduction of Michael Devall, Chief Financial Officer. On a motion by Darnell Waites, second by Jordan Charlet, the Board unanimously approved the October 22, 2020 Finance Committee Minutes and September 2020 Financial Statements.

Louisiana Compliance Questionnaire Resolution: On a motion by Donna Kline, second by David Bowman, the Board unanimously adopted the Louisiana

Compliance Questionnaire for audit engagements of government completed by LaPorte as audit of financial statements as of June 30, 2020 for fiscal year 2020 completed October 5, 2020.

Capital Expense Request for Infusion Pumps: On a motion by Darnell Waites, second by Reagan Elkins, the Board unanimously approved the capital expense request for infusion pumps.

REPORTS TO THE BOARD:

Chair's Report: Reminder of the Physician Holiday Social on December 10. RSVP to Mandi Foretich. Reminder of Lane foundation golf tournament on November 6. Donna Kline announced the Personnel Committee will meet next month to determine recommendations for CEO annual evaluation. Date has not yet been determined.

On a motion by Jordan Charlet, second by Thomas Scott, the Board unanimously approved removal of Phil Hacker as signatory and authorized Michael Devall, Chief Financial Officer, to conduct banking transactions at the Bank of Zachary and investment transactions at Hancock Whitney for the following accounts:

- Lane RMC General Fund Account at Bank of Zachary
- Lane RMC Foundation Account at Bank of Zachary
- Lane RMC Payroll Account at Bank of Zachary
- Lane Family Practice Account at Bank of Zachary
- Lane Retail Pharmacy Account at Bank of Zachary
- Lane Service Corporation Account at Bank of Zachary
- Surgery Center of Zachary Account at Bank of Zachary
- Lane Employee Medical Plan at Bank of Zachary
- Lane Bond Account at Hancock Whitney
- Lane Retirement Plan Account at Hancock Whitney
- Lane Operating Funds Account at Hancock Whitney

CEO's Report: Larry Meese presented Q1 FY 2021 Management by Objectives updates. Monthly report:

- Ballot order proposition: December 5, 2020 Election Parish of East Baton Rouge Hospital Service District No. 1 Proposition. Shall the Hospital Service District No. 1 of East Baton Rouge Parish, Louisiana (the "District") be authorized to levy and collect a 20 mills ad valorem tax on the dollar of assessed valuation on all property subject to taxation within the boundaries of the District (the "Tax") (an estimated \$5,400,000 is reasonably expected to be collected from the levy of the Tax for an entire year), commencing with the tax

collection for the year 2021, to and including the tax collection for the year 2030, and shall the proceeds of the Tax (after paying reasonable and necessary expenses of collecting and administering the Tax) be used entirely and exclusively for the purpose of COVID-19 related capital improvements at, and ongoing operations of, Lane Regional Medical Center?

- COVID antigen testing contract signed this month allows the hospital, Lane Family Practice, Fastlane, and Lane Pediatrics to test for flu and COVID simultaneously.
- COVID testing volumes decreased. Effect of supply disruptions mitigated by lower demand.
- 1 October began targeted survey for emergency room patients decreasing from 30 customer service questions to 16.
- Continue to discuss the vote for a hospital service district tax with employees and community.
- Working with peer hospital service districts across the state in an effort to find solutions regarding issues with Louisiana Department of Health.
- Save the date on December 10 for the medical staff holiday social at Magnolia Fields house in Zachary Historic district (located directly behind Zachary City Annex building).
- CHC transition proceeding well with materials management, IS, and quality departments actively assisting.

#### CNO's Report:

- Lane is one of three hospitals in the state asked to partner with Louisiana Department of Health for a quality improvement project focused on newborn safety.
- ICU and quality department piloting electronic restraint orders with Dr. Jess Anderson, hospitalist, to improve compliance of obtaining physician signature within 24 hours.
- Surgical site prepping education for hand, wrist, elbow cases provided for all surgery scrub techs and RNs. Education included didactic and skills demonstration/ return demonstration.
- PICO wound dressing application and maintenance education provided by Smith- Nephew (vendor) for surgical scrub techs, General Surgeons, OB/ GYN surgeons, Physicians on 10/06/2020.
- Staff development is formalizing new leader onboarding process to include appointments with key leaders designed to focus building relationships as well as the specific job interactions the new leader will have with departments across the organization.
- Small bowel enteroscopy procedures started in September. This procedure allows the Gastroenterologist to view into the small bowel and goes beyond

the focus of traditional colonoscopy. Working with Patient Financial services to validate appropriate codes are reaching the chart for the additional procedure.

Medical Staff Report: None.

Quarterly Report: Customer service updates presented by Laura Peel including Q1 FY2021 Press Ganey Percentile Ranks.

CHC Report: Absent.

Legal Report: None.

DEPARTMENTAL EDUCATION – EMERGENCY DEPARTMENT: Billy Conerly included examples of stroke volume and treatment, stroke clock template and sepsis clock template in meeting packet and explained the efficiency of these processes.

EXECUTIVE SESSION – PERSONNEL AND STRATEGIC PLANNING: On a motion by Thomas Scott, second by Nakeshia Cleveland, the Board unanimously agreed to enter into executive session for personnel and strategic planning.

REGULAR SESSION: On a motion by Jordan Charlet, second by Donna Kline, the Board unanimously agreed to enter into regular session.

MEDICAL STAFF CREDENTIALING: On a motion by David Bowman, second by Donna Kline, the Board unanimously approved these credentialing recommendations:

#### INITIAL APPLICATIONS

Medical Staff

None.

Allied Health Staff

Brandi Flanagan, NP – MedCentris Wound Care  
Kimberly Brown, NP – MedCentris Wound Care  
Jessica Albores, NP – MedCentris Wound Care  
Rebecca Hunt, NP – MedCentris Wound Care  
Monique Consoer, NP – MedCentris Wound Care

#### RESIGNATIONS

Batie, Donnie MD – Family Practice (retired)  
Boedefeld, William MD – CVT (left the group)  
Bolton, Amanda NP – OLOL  
Bringaze, Walter MD – CVT (left the group)  
Cassidy, Emily MD – CVT (left the group)  
Craven, James MD – CVT (left the group)  
Dwal, Ashraf MD – OLOL hospitalist

Falgout, Renee PA – OLOL  
Foy, Matthew MD – Nephrology  
Marsh, Daniel MD – Nephrology  
Pearson, Charles MD – OLOL intensivist  
Perkowski, Paul MD – Vascular (relocated)  
Richard, Trevor MD – OLOL hospitalist  
Rigby, Carl MD – CVT (left the group)  
Sowder, Aleksandra MD – Pathology Group

REAPPOINTMENTS

Medical Staff

Agarwal, Nayan MD – Active / CIS  
Muhumuza, Robert MD – Courtesy / GI

ADJOURNMENT: There being no further business, on a motion by Jordan Charlet, second by David Bowman, the Board unanimously adjourned.

Respectfully,



Larry Meese  
Chief Executive Officer

LRM/mlf