

MINUTES
BOARD OF COMMISSIONERS
LANE REGIONAL MEDICAL CENTER

September 28, 2020

The Board of Commissioners of Lane Regional Medical Center met Monday, September 28, 2020, at 6:15 P.M. in the Medical Plaza 3rd floor Conference Room, 6550 Main Street, Zachary, LA.

BOARD MEMBERS PRESENT: Gaynell Young, Jordan Charlet, Reagan Elkins, Thomas Scott, David Bowman, Darnell Waites, Donna Kline, Debby Brian, and Nakeisha Cleveland.

OTHERS PRESENT: Larry Meese, Staci Sullivan, David Beck, Nikki Gautreaux, Don Smithburg, Jacquita Amacker, Neil Manuel, Laura Peel, Todd Walters, Abby Landreneau, Robert Atkinson, David Broussard, Theresa Payment, and Mandi Foretich.

CALL TO ORDER: The meeting was called to order by Gaynell Young.

INVOCATION: The invocation was given by Thomas Scott.

PLEDGE OF ALLEGIANCE: The pledge of allegiance was led by Jordan Charlet.

AGENDA APPROVAL: On a motion by Natashia Cleveland, second by Donna Kline, the Board unanimously approved the agenda.

PUBLIC COMMENTS: None.

ELECTION OF BOARD OFFICERS: Gaynell Young opened the floor for Chairman nominations. Darnell Waites made a motion to nominate Gaynell Young, second by Donna Kline. Jordan Charlet made a motion to close the nominations. The board unanimously accepted the nomination and election of Gaynell Young as Board Chairman.

Gaynell Young opened the floor for Vice Chairman nominations. Thomas Scott made a motion to nominate Jordan Charlet, second by Darnell Waites. Jordan Charlet made a motion to nominate Thomas Scott, there was no second. Thomas Scott made a motion to close the nominations. The board unanimously accepted the nomination and election of Jordan Charlet as Board Vice Chairman.

CONSENT AGENDA: On a motion by Reagan Elkins, second by Thomas Scott, the Board unanimously approved the consent agenda.

COMMITTEE REPORTS:

Joint Conference Committee:

Minutes – September 14, 2020: On a motion by Darnell Waites, second by Jordan Charlet, the Board unanimously approved the minutes of the Joint Conference Committee meeting of September 14, 2020.

Finance Committee: On a motion by Darnell Waites, second by Jordan Charlet, the board unanimously approved the following documents:

- August 20, 2020 Finance Committee Minutes
- June 2020 Financial Summary
- June 2020 Financial Statements
- June 2020 Financial Dashboard
- July 2020 Financial Summary
- July 2020 Financial Statements
- July 2020 Financial Dashboard
- Fiscal Year 2021 Consolidated Income Statement – Trended
- Fiscal Year 2021 Consolidated Balance Sheet – Trended
- Fiscal Year 2021 Statement of Cash Flows
- Fiscal Year 2021 Capital Budget
- September 24, 2020 Finance Committee Minutes
- August 2020 Financial Summary
- August 2020 Financial Statements
- August 2020 Financial Dashboard

Office Lease Agreement – Pointe Coupee: On a motion by Jordan Charlet, second by Thomas Scott, the board unanimously approved the office lease agreement for Pointe Coupee.

Physician Contract – Lacey Clark, D.O.: On a motion by Jordan Charlet, second by Thomas Scott, the board unanimously approved the physician contract for Lacey Clark, D.O.

Physician Contract – Olusola Tijani, M.D.: On a motion by Jordan Charlet, second by Thomas Scott, the board unanimously approved the physician contract for Olusola Tijani, M.D.

Bidding Approval: On a motion by Donna Kline, second by David Bowman, the board unanimously approved to declar surplus on two generators no longer in use to be listed for sale through bidding process.

REPORTS TO THE BOARD:

Chair's Report: QHR thank you letter emailed to commissioners today. Personnel Committee in November for CEO evaluation. Survey money will be sent out October 1 due October 28.

CEO's Report:

- BR Metro Council and the State Bond Commission passed Lane's request for ad valorem tax election. The next steps are for legal to send letters by October 12 to the Secretary of State, Registrar of Voters, and Clerk of Court notifying them of the election, and to publish a Notice of Election in *The Advocate* for 4 consecutive weeks, with the first publication no later than October 21.
- Continue to discuss the vote for a hospital service district tax with employees and community.
- Phase III hospital changes include expanding the number of non COVID-19 patient visitors. One visitor access point remains in effect.
- COVID-19 testing volumes stabilized but supply of in-house testing kits continue to be an issue.
- PPE distribution still monitored due to national shortages.
- Working with peer hospital service districts across the state in an effort to find solutions regarding issues with Louisiana Department of Health.
- Expanded Quarc secure messaging to Lane Family Practice.
- Michael Devall selected as new CFO. October 19 is his start date.
- Save the date on December 10 for the medical staff holiday social at Magnolia Fields house in Zachary Historic district (located directly behind Zachary City Annex building).
- CHC transition proceeding well with materials management, IS, and quality departments actively assisting.

CNO's Report:

- Respiratory Care and Emergency Department transitioned to QUARC on September 15th as their primary source of communication.
- LDRP submitting documentation for Guided Infant Feed Technique (GIFT) re-designation.
- "Ticket to Ride" was implemented September 9th. This involves a structured handoff between the Emergency Department or in patient floor and the Imaging Department.

- Dr. Patel and the OR staff collaborated on developing endoscopy preference cards, safe endoscopy checklist and re-arranged hospital-based endoscopy suite for optimal efficiency.
- Kicked off surgical taskforce meetings with multi-specialty surgeons. Will routinely be scheduled prior to OR/OB meetings in order to work on quality improvements.

Medical Staff Report: None.

Quarterly Report – Quality, Neil Manuel: Patient safety survey reviewed.

CHC Report: None.

Legal Report: None.

BOARD EDUCATION – WORKFORCE DEVELOPMENT PLAN AND ACTIVITIES:

David Beck discussed updates regarding employees and human resources.

LAWS, ETHICS, AND CORPORATE COMPLIANCE: Robert Atkinson reviewed open meeting law, public record law, code of governmental ethics, corporate compliance, and Act No. 302.

DEPARTMENTAL EDUCATION – DIAGNOSTIC LABORATORY SERVICES: David Broussard presented COVID-19 updates and an overview of the goals and accomplishments.

EXECUTIVE SESSION – PERSONNEL AND STRATEGIC PLANNING: On a motion by Natasha Cleveland, second by Donna Kline, the Board unanimously agreed to enter into executive session for personnel and strategic planning.

REGULAR SESSION: On a motion by Jordan Charlet, second by Nakeshia Cleveland, the Board unanimously agreed to enter back into regular session.

MEDICAL STAFF CREDENTIALING: On a motion by Reagan Elkins, second by Jordan Charlet, the Board unanimously approved the credentialing recommendations as follows:

Approved by Credentials Committee August 18, 2020; approved by Medical Executive Committee August 19, 2020

APPLICATIONS

Medical Staff Justin Cutrer, MD – Provisional / OLOL Hospital Medicine
Asgar Naqvi, MD – Provisional / OLOL Hospital Medicine
Komalpreet Brar, MD – Courtesy / Neonatology - Infamedics
Nicole Fiske, DO – Courtesy / Emergency Medicine – PEMM
Erika Baardsen, DO – Consulting / Pathology Group of LA
Suzanne Lam, MD – Consulting / Pathology Group of LA
Allied Health Staff Heidi Guillory, NP – Allied / OLOL Hospitalist Group
Heather Wade, PA – Allied / OLOL Cardiology Group (LCA)

RESIGNATIONS

Medical Staff Avinash Murthy, MD – Courtesy / Cardiology - CIS
John Smith, MD – Courtesy / Emergency Medicine - PEMM
Allied Health Staff Jacie Bergeron, NP – Allied / PEMM
Kasey Cooke, NP – Allied / PEMM

Approved by Credentials Committee September 15, 2020; approved by Medical Executive Committee September 16, 2020

APPLICATIONS

Medical Staff Silvestre Oritz, MD – Consulting / vRad Teleradiology
Robert Ruef, MD – Consulting / vRad Teleradiology
Allied Health Staff Jennifer Chambers, CRNA – Diversified Professionals

IN PROCESS


The following applications are in process of primary source verifications:
Medical Staff Gregory Renck, MD – Consulting / Telepsych
Joseph Hime, MD – Consulting / Telepsych
James Lamousin, MD – Consulting / Telepsych
Dwayne Narayan, MD – Consulting / Telepsych
Gregory Renck, MD – Consulting / Telepsych
Ashrita Abraham, MD – Consulting / OLOL Intensivist
Allied Health Than-Ha Alyssa Cox, PA – OLOL Hospitalist Group
Brandi Flanagan, NP – MedCentris Wound Care
Kimberly Brown, NP – MedCentris Wound Care
Jessica Albores, NP – MedCentris Wound Care
Rebecca Hunt, NP – MedCentris Wound Care
Monique Consoer, NP – MedCentris Wound Care

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CEO INCENTIVE REVISION: On a motion by Thomas Scott, second by David Bowman the Board unanimously approved a revision to the CEO's annual incentive.

ADJOURNMENT: There being no further business, the Board unanimously adjourned.

Respectfully,

A handwritten signature in black ink, appearing to read 'Larry Meese', with a large, stylized flourish extending to the right.

Larry Meese
Chief Executive Officer

LRM/mlf