

MINUTES
BOARD OF COMMISSIONERS
LANE REGIONAL MEDICAL CENTER

June 29, 2020

The Board of Commissioners of Lane Regional Medical Center met Monday, June 29, 2020, at 6:00 P.M. in the Medical Plaza 3rd floor Conference Room, 6550 Main Street, Zachary, LA.

BOARD MEMBERS PRESENT: Gaynell Young, Jordan Charlet, Reagan Elkins, Thomas Scott, David Bowman, Darnell Waites, Donna Kline, Debby Brian, and Nakeisha Cleveland.

OTHERS PRESENT: Larry Meese, Phil Hacker, Staci Sullivan, David Beck, Jacquita Amacker, Neil Manuel, Julie McLin, Laura Peel, Todd Walters, Abby Landreneau, Robert Atkinson, Frank Roubique, Dana Bellefontaine, Chip Holmes, and Mandi Foretich.

CALL TO ORDER: The meeting was called to order by Gaynell Young.

INVOCATION: The invocation was given by Thomas Scott.

PLEDGE OF ALLEGIANCE: The pledge of allegiance was led by David Bowman.

AGENDA APPROVAL: On a motion by Donna Kline, second by Debby Brian, the Board unanimously approved the agenda with the recommendation to move the Community Hospital Consulting Corporation Contract Approval to follow the executive session portion of the agenda.

PUBLIC COMMENTS: None.

CONSENT AGENDA: On a motion by Reagan Elkins, second by Donna Kline, the Board unanimously approved the consent agenda with the request by Gaynell Young to set aside the Compliance Report and the Quality Performance Improvement Report. Jacquita Amacker explained the process of the baseline coding review. Phil Hacker addressed the questions regarding the newest data resulting in over 100 COVID-19 patients and what that means for financial relief funds.

On a motion by David Bowman, second by Darnell Waites, the Board unanimously approved the consent agenda.

COMMITTEE REPORTS:

Joint Conference Committee:

Minutes – June 8, 2020: On a motion by Debby Brian, second by David Bowman, the Board unanimously approved the minutes of the Joint Conference Committee meeting of June 8, 2020.

Finance Committee:

Minutes – June 25, 2020: On a motion by Jordan Charlet, second by Thomas Scott, the Board unanimously accepted the minutes of the Finance Committee meeting of June 25, 2020.

Financial Statements – LRMC March 2020: The March 2020 Financial Statements provided. On a motion by Jordan Charlet, second by Thomas Scott, the Board unanimously accepted the March 2020 Financial Statements.

Financial Dashboard – LRMC March 2020: The March 2020 Financial Dashboard provided.

Financial Summary – LRMC March 2020: A summary of the March 2020 Financial Report provided.

REPORTS TO THE BOARD:

Chair's Report: Gaynell Young expressed her gratitude to Administration for the leadership during COVID-19, and to the frontline staff healthcare heroes. She encouraged board members to follow the Lane Regional Medical Center Facebook page and congratulate the staff as they are recognized in the Healthcare Hero Spotlight posts.

CEO's Report:

- Memo to Senators, State Representatives, EBR Metro Council, and Mayors in Hospital Service District on June 5 regarding notice of Public Meeting on June 29 for approval of Resolution calling a tax election.
- Letter to Mayor-President Weston Broom on June 1 requesting \$12 million.
 - Several phone calls with Baton Rouge City Administrator discussing EBR Parish funds through Louisiana CARES Act funds.
 - Zachary and Baker Mayors' addressed Mayor Broom regarding hospital's importance to community.
- Met with Representative Garret Graves to address CARES Act funding.
- Discussed with David Stokes, Chief of Staff for Senator Kennedy, USDA legislation and CARES Act funding.
- Several phone calls with Brian McNabb, State Director for Senator Cassidy's office regarding USDA loan and CARES Act funding.
- Met with Zachary Mayor to discuss initiatives to receive state funding supporting COVID-19.

- Email to Senator Regina Barrow and letter to Senator Bodi White supporting the “money follows the patient” directed payment model proposed by the Louisiana Department of Health.
- Several calls with Metro-Council Member Trae Welch regarding service district tax and CARES Act funding.
- Exploring general surgery outreach clinic in New Roads.
- Nuclear medicine isotope ordering lean project now saving hospital \$1,000 weekly.
- In-house COVID-19 virus and antibody testing now occurring.

CNO's Report:

- Implemented Centers for Disease Control (CDC) and Louisiana Department of Health (LDH) recommendations for time sensitive procedures such as:
 - Designated COVID-19 Operating Room
 - Prioritization of scheduling in coordination with available post-op and ICU beds
 - Eliminate block time
 - Prescreening and testing prior to day of procedure
 - Post-op calls
 - Visitation
- Endoscopy reopened Tuesday, May 5. Total number of procedures in May reached 135.
- Endoscopy Press Ganey scores ranked in the 98th and 99th percentile in all categories except one – “info nurses gave to prep for procedure” – which was in the 88th percentile.
- Inpatient customer service team is distributing medication facts for new medication, initiating Zoom pharmacy medication counseling prior to discharge via iPads, and implementing discharge call backs.
- Lane Nursing Home had a representative from LDH perform an on-site survey on June 1 to evaluate response to the COVID-19 pandemic. All expectations were met.
- Mandated June 22nd, the Nursing Home will test all residents and staff for COVID-19. Successive resident testing is dependent upon initial results. Staff will be tested weekly.
- ICU and Emergency Department eliminated all agency nursing contracts.
- Press Ganey redesigned Emergency Department patient satisfaction survey reducing questions from 31 to 16. Key focus areas continue to be nurse courtesy, nurse response to questions/concerns, courtesy of physicians, and physicians keeping you informed about treatment. Team will implement “Coffee Calls” once Phase 3 occurs to invite patients back and gain insight.

- ICU working on increasing ultrasound competency and Accucath insertion competency among staff.
- Developing a process with the Lab and Information Systems to transition to respiratory resulting arterial blood gases at bedside.
- Initial findings from CDC Level of Care Assessment Tool presented in a conference call on June 19. Next steps are LDH reviewing all assessment findings prior to recommending changes to obstetrical licensing guidelines.

Medical Staff Report: None.

Quarterly Report – Customer Service, Laura Peel: The Press Ganey Percentile Ranks in HCAHPS data for Lane inpatient units combined scores reviewed.

QHR Report: Chip Holmes presented the consulting and support deployment plan.

Legal Report: None.

BOARD EDUCATION – INFECTION PREVENTION AND CONTROL PLAN: Dana Bellefontaine presented the annual evaluations and risk assessments. She also gave a brief report on COVID-19. On a motion by Darnell Waites, second by Jordan Charlet, the Board unanimously approved the Infection Control Annual Evaluation, the Lane Home Health Infection Control Program, and the Infection Control Risk Assessment 2020.

DEPARTMENTAL EDUCATION – LANE REHAB CENTER: Frank Roubique gave a history and overview of the roles and responsibilities, as well as their experience with COVID-19.

EXECUTIVE SESSION: On a motion by Thomas Scott, second by Reagan Elkins, the Board unanimously agreed to enter into executive session for personnel and strategic planning.

REGULAR SESSION: On a motion by Jordan Charlet, second by Donna Kline, the Board unanimously agreed to enter back into regular session.

MEDICAL STAFF CREDENTIALING: On a motion by Reagan Elkins, second by Jordan Charlet, the Board unanimously approved the credentialing recommendations as follows:

APPLICATIONS

Medical Staff James Murtagh, MD – Intensivist / OLOL CCMS – consulting staff
 Bijan Nezami, MD – Emergency Medicine / PEMM – courtesy staff

Allied Health Staff None

RESIGNATIONS Gianluca Cerri, MD – PEMM
 Arti Singh, MD – CIS
 Stuart LeBas, MD – OLOL CCMS
 Jean Paul Dym, MD – vRad

CONTRACT APPROVAL: On a motion by Thomas Scott, second by David Bowman the Board unanimously approved Lane administration to execute a management consulting agreement with Community Hospital Consulting Corporation as outlined in the term sheet.

BOARD RESOLUTION: On a motion by Jordan Charlet, second by Debby Brian, the Board unanimously approved the resolution as presented calling an election to be held in the Hospital Service District No. 1 of East Baton Rouge Parish, Louisiana on December 5, 2020, for the purpose of authorizing the levy and collection of a 20 mills ad valorem tax.

ADJOURNMENT: There being no further business, the Board unanimously adjourned on a motion by David Bowman, second by Reagan Elkins.

Respectfully,



Larry Meese
Chief Executive Officer

LRM/mlf