

MINUTES  
BOARD OF COMMISSIONERS  
LANE REGIONAL MEDICAL CENTER

June 1, 2020

The Board of Commissioners of Lane Regional Medical Center met Monday, June 1, 2020, at 6:00 P.M. in the Medical Plaza 3<sup>rd</sup> floor Conference Room, 6550 Main Street, Zachary, LA.

BOARD MEMBERS PRESENT: Gaynell Young, Jordan Charlet, Reagan Elkins, Thomas Scott, David Bowman, Darnell Waites, Donna Kline, Debby Brian, and Nakeisha Cleveland.

OTHERS PRESENT: Larry Meese, Phil Hacker, Staci Sullivan, David Beck, Jacquita Amacker, Neil Manuel, Julie McLin, Theresa Payment, Laura Peel, Todd Walters, Abby Landreneau, Robert Atkinson, Megan Rispone, Angie Clouatre, Chip Holmes, and Mandi Foretich.

CALL TO ORDER: The meeting was called to order by Gaynell Young.

INVOCATION: The invocation was given by David Bowman.

PLEDGE OF ALLEGIANCE: The pledge of allegiance was led by Jordan Charlet.

AGENDA APPROVAL: On a motion by Darnell Waites, second by David Bowman, the Board unanimously approved the agenda.

PUBLIC COMMENTS: None.

CONSENT AGENDA: On a motion by Jordan Charlet, second by David Bowman, the Board unanimously approved the consent agenda.

COMMITTEE REPORTS:

Finance Committee:

Minutes – May 21, 2020: On a motion by Reagan Elkins, second by Debby Brian, the Board unanimously accepted the minutes of the Finance Committee meeting of May 21, 2020.

Financial Statements – LPMC April 2020: The April 2020 Financial Statements provided. On a motion by Darnell Waites, second by Jordan Charlet, the Board unanimously accepted the April 2020 Financial Statements.

Financial Dashboard – LPMC April 2020: The April 2020 Financial Dashboard provided.

Financial Summary – LPMC April 2020: A summary of the April 2020 Financial Report provided.

volume of patients presenting with symptoms, staff did a great job with PPE compliance.

- Endoscopy re-opened Tuesday, May 5 and Dr. Patel is ramping up to three procedural days with scheduling over 100 cases previously postponed.
- Dr. Sherri Casey's contract agreement for pediatric call coverage accepted; offers part time help to Dr. LeBas.

CNO's Report:

- Respiratory Care provided in-services on mechanical ventilators for Cath Lab and Surgery staff to prepare the staff to care for ventilated patients in both the COVID-19 ICU and non COVID-19 ICUs.
- Innovative practices were implemented during pandemic to prevent staff exposure, conserve resources, provide care in alternate sites and with alternate staff:
  - Using industry guidance, respiratory therapists:
    - Assembled splitters allowing one vent to be utilized on multiple patients.
    - Configured inhalers with spacers and mouth pieces utilized to become multi-use between patients.
  - Staff Development:
    - Created and managed the Convalescent Unit including room setup, scheduling staff, work flow of unit, etc.
    - Provided fast track nursing education to 23 nontraditional nurses for clinical areas ensuring required Expanse, Kronos, Pyxis, and medicine room competence.
    - Set-up and maintained patient/visitor/employee screening stations in the Emergency Department and loading dock.
  - Central Sterile Department reprocessed approximately 500 N95 masks and isolation gowns.
  - Telemetry, ICU, Surgical Services, LDRP, Endoscopy leadership & staff set up new units and provided care in varied locations throughout the hospital.
  - Emergency Department developed safe/effective method to prevent viral contamination:
    - Intubated patients using plastic sheeting.
    - Devised tent system for starting BiPAP in non-negative pressure area.
- Clinical portion of the "AHEC" Program was cancelled. Staff Development will provide BLS and clinical demos for their classroom education on June 15-19, 2020.

- Lane was chosen as a pilot facility for the Level of Care Assessment Tool (LOCATe) in which the CDC will compare LOCATe facility compliance with national guidelines. Required paperwork was completed and submitted.
- ICU Director and Staff Development working on training activities to decrease central line and PICC line utilization hospital-wide. PICC line insertion contract was renegotiated and reduced by \$20,000.

Medical Staff Report: Jeanne Gautreaux not present.

Quarterly Report: Neil Manuel, Quality / Performance Improvement Director presented the quality scorecard for the 3<sup>rd</sup> quarter of fiscal year 2020 with a correction to the mortality rate on page 37 at 14%.

QHR Report: Chip Holmes presented the consulting and support deployment plan.

Legal Report: None.

BOARD EDUCATION: Megan Rispono, Risk Management, gave an overview of the patient safety evaluations, fall assessments and prevention plans, and patient complaint process.

DEPARTMENTAL EDUCATION: Angie Clouatre, Director of 1<sup>st</sup> and 2<sup>nd</sup> South Nursing Units gave an overview of the roles and responsibilities in the units and what measures were taken during COVID-19.

EXECUTIVE SESSION: On a motion by Reagan Elkins, second by David Bowman, the Board unanimously agreed to enter into executive session for personnel and strategic planning.

REGULAR SESSION: On a motion by Jordan Charlet, second by Reagan Elkins, the Board unanimously agreed to enter back into regular session.

MEDICAL STAFF CREDENTIALING: On a motion by Reagan Elkins, second by David Bowman, the Board unanimously approved the credentialing recommendations as follows:

*APPLICATIONS*

Medical Staff	Wesley Blocker, MD – Emergency Medicine / PEMM – Courtesy Curley Bordelon, MD – Cardiology / LA Cardiology – Consulting
Allied Health Staff	Jamie Roussel, NP – Nurse Practitioner / OLOL Hospital Medicine

*RESIGNATIONS*

Allied Health Staff Christopher Dedon, NP – Lane Surgery Group  
Armanda Tatsas, MD – Pathology Group


MOTION TO AMEND THE AGENDA: On a motion by Nakeisha Cleveland, second by Jordan Charlet, the Board unanimously approved to amend the agenda to include the introduction of the potential announcement of an intent to call an election for ad valorem tax exclusively for the purpose of COVID-19 related capital improvements and ongoing operations. The following was announced by Gaynell Young, Board Chair:

HOSPITAL SERVICE DISTRICT NO. 1 OF EAST BATON ROUGE PARISH, LOUISIANA, PUBLIC MEETING NOTICE: The Board of Commissioners of Hospital Service District No. 1 of East Baton Rouge Parish, Louisiana (the "District"), will meet on Monday, June 29, 2020, at Lane Regional Medical Center's Medical Office Building Classroom, 6550 Main Street, Zachary, Louisiana, to consider adopting a resolution authorizing the calling of an election to be held on December 5, 2020, for the submittal to the voters in the District, the levy and collection of a 20 mills ad valorem tax on the dollar of assessed valuation on all property subject to taxation within the boundaries of the District, commencing in the year 2021, to and including the year 2030, for the purpose of providing funds (after paying reasonable and necessary expenses of collecting and administering the tax) to be used entirely and exclusively for the purpose of COVID-19 related capital improvements and ongoing operations. This announcement is required to be given at this public meeting in accordance with the requirements of La. R.S. 42:19.1.A.(1)(a).

On a motion by Nakeisha Cleveland, second by Debby Brian, the Board unanimously approved this potential announcement intent with 9 out of 9 Board members present. 9 yeas and 0 nays.

ADJOURNMENT: There being no further business, the Board unanimously adjourned on a motion by David Bowman, second by Darnell Waites.

Respectfully,



Larry Meese  
Chief Executive Officer

LRM/mlf