

LANE REGIONAL MEDICAL CENTER
BOARD OF COMMISSIONERS MEETING MINUTES

May 24, 2021

The Board of Commissioners of Lane Regional Medical Center (LRMC) met Monday, May 24, 2021 at 6:00 P.M. in Lane Medical Plaza 3rd floor Conference Room, 6550 Main Street, Zachary, LA.

BOARD MEMBERS PRESENT: Gaynell Young, Jordan Charlet, Reagan Elkins, Thomas Scott, Donna Kline, Nakeisha Cleveland, and Darnell Waites.

BOARD MEMBER ABSENT: David Bowman and Debby Brian.

OTHERS PRESENT: Larry Meese, Staci Sullivan, Michael Devall, David Beck, Neil Manuel, Jacquita Amacker, Todd Walters, Julie McLin, Robert Atkinson, Abby Landreneau, Theresa Payment, Don Smithburg, and Mandi Foretich.

CALL TO ORDER: The meeting was called to order by Jordan Charlet.

INVOCATION: The invocation was given by Darnell Waites.

PLEDGE OF ALLEGIANCE: The pledge of allegiance was led by Thomas Scott.

AGENDA APPROVAL: On a motion by Thomas Scott, second by Donna Kline, the Board unanimously approved the agenda.

PUBLIC COMMENTS: None.

CONSENT AGENDA: On a motion by Thomas Scott, second by Donna Kline, the Board unanimously approved the consent agenda.

COMMITTEE REPORTS:

Finance Committee: On a motion by Darnell Waites, second by Reagan Elkins, the Board unanimously approved the May 20, 2021 Finance Committee Minutes.

On a motion by Reagan Elkins, second by Darnell Waites, the Board unanimously approved the April 2021 Financial Statements.

On a motion by Darnell Waites, second by Donna Kline, the Board unanimously approved the Budget Plan Fiscal Year 2022.

On a motion by Donna Kline, second by Nakeisha Cleveland, the Board unanimously approved a capital expense request in the amount of \$883,776 for an Alphenix cath lab system.

On a motion by Nakeisha Cleveland, second by Donna Kline, the Board unanimously approved a capital expense request in the amount of \$825,660 for two Hologic mammography units.

REPORTS TO THE BOARD:

Chair's Report – Gaynell Young: Reminder to submit your annual financial disclosure to the Board of Ethics by May 15 if you have not already done so. Commissioners are encouraged to attend the ribbon cutting ceremony for The Lodge at Lane on May 26 at 11:00 a.m.

CEO's Report – Larry Meese:

- Significant electronic medical record upgrade complete to include fixing issues arising from upgrade.
- Completed employee market salary analysis.
- Conducting bi-annual employee satisfaction survey in June.
- Added seven pharmacies to 340B program with July 1 effective date; continue to negotiate with 9 additional pharmacies.
- Prescribed over 1,000 retail pharmacy orders in April.
- Architect completed the pediatric clinic renovation design; now advertising the mandatory 21 days for bids.
- Pharmacy is using new tools to provide real time monitoring and intervention for patients on antibiotic therapy.
- Successful collaboration with Lane's food and nutritional services department and Zachary High School's special education department for program to build COVID-19 cardboard serving trays.
- City of Zachary received a grant to dig a new well. Meeting with Zachary officials to discuss location on Lane property.

Business Plan Fiscal Year 2022 – Larry Meese: On a motion by Jordan Charlet, second by Darnell Waites, the Board unanimously approved the Business Plan Fiscal Year 2022.

CNO's Report – Staci Sullivan:

- Preparing for Joint Commission by participating in unannounced tracer and environmental rounds with Quality Resources, using quiz cards and staff prizes for correct response, and performing chart audits with problem prone areas from past surveys.
- Working with IS on an EHR notification to MDs for held/refused non-essential medications.

- Inpatient Satisfaction Task Group recommendations for "Responsiveness of Staff":
 - Monitoring QUARC calls for declines to call light requests to address individual staff.
 - Coordinating break times to provide sufficient staff availability on units.
 - Utilizing unit techs to start admits until nurse is available (defined as setting up patient's room, assisting with transfer, obtaining vital signs and orienting patient to their room).
- Targeting June 1 to open 11 beds on 2S to limit usage of inferior 1W patient rooms and reduce overcrowding of 1S medication room, pyxis, nurses station, and lounge.
- Participation in Louisiana Perinatal Quality Collaborate (LaPQC) – projects include:
 - Obstetrical Hemorrhage - Quantitative Blood Loss Assessment (QBL)
 - Implemented sponge counter racks and bags for ease of QBL calculation
 - Monthly data submission of 25 quality measures to the New Life QI Platform
 - Written monthly narrative progress reports on maternal hemorrhage and hypertension
 - Severe Hypertension Pre-eclampsia Algorithm for ED care implemented
- Transitioning LDRP Leadership Team – Dawn Fuller, RNC- OB, EFM assumed role of Obstetrical Services Director in April. Jamie Schmolke, RN joined LDRP in May as Nurse Supervisor.
- Updated all ICU titration protocols, received approval of medical staff and working with IT to activate all changes in EMR.
- Explored potential causes of decreased RT medication scanning with staff. RT is piloting Meditech handheld devices which should remove the barrier of scanner availability.
- Conducted Area Health Education Center (AHEC) interviews. 7 students orientated May 13.
- Participation in Louisiana Surgical Quality Collaborative (LaSQC) – quality projects
 - Safe surgery checklist compliance
 - Physician Engagement webinar series
 - Fire in OR table top drill planning

Medical Staff Report: None.

Quarterly Report – Quality / Performance Improvement – Neil Manuel: The third quarter of 2021 fiscal year scorecard data was presented and discussed.

CHC Report – Don Smithburg: Lane's business plan is an impressive model. Quality scorecards may see post-COVID measures added in the near future.

Legal Report: None.

Renovation Project Report – David Beck:

- Schematic Design Documents sent to the USDA for review.
- Construction Manager (CM) developing pricing models based on Schematic Designs.
- Budgets for equipment, furniture, and IT developed.
- CM presenting construction budget with pricing alternatives to Lane Senior Management on June 3, 2021.
- Several variables in financing and agency approval timelines. Groundbreaking and construction estimated to begin early summer 2022.
- Tower construction estimated completion in spring 2024. Additional renovation construction completion estimated in summer 2025.
- Detailed staff and physician reviews with physical mock-ups of spaces, like operating rooms and patient rooms, planned for June 2021.

BOARD EDUCATION – Vision, Mission, and Values – Larry Meese: Lane's vision, mission, and values were reviewed with no recommended changes.

EXECUTIVE SESSION – PERSONNEL AND STRATEGIC PLANNING: On a motion by Darnell Waites, second by Nakeisha Cleveland, the Board unanimously agreed to enter into executive session for personnel and strategic planning.

REGULAR SESSION: On a motion by Thomas Scott, second by Darnell Waites, the Board unanimously agreed to enter into regular session.

MEDICAL STAFF CREDENTIALING: On a motion by Nakeisha Cleveland, second by Reagan Elkins, the Board unanimously approved the credentialing recommendations as follows:

Initial Applications

- Esters, Tanisha NP – Allied Health Staff / Urgent Care / FASTLane
- Griffin, Johneice NP – Allied Health Staff / Urgent Care / FASTLane

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- Hunter, Madeline NP – Allied Health Staff / Cardiology / CIS
- Johnson, Courtney NP – Allied Health Staff / Urgent Care / FASTLane
- Lee, Ashley NP – Allied Health Staff / Urgent Care / FASTLane
- Mulloy, John MD – Consulting Staff / Teleradiology / vRad
- Talley, Catherine NP – Allied Health Staff / Emergency Medicine / PEMM

ADJOURNMENT: There being no further business, on a motion by Nakeisha Cleveland, second by Reagan Elkins, the Board unanimously adjourned.

Respectfully,



Larry Meese
Chief Executive Officer

LRM/mlf