

LANE REGIONAL MEDICAL CENTER  
BOARD OF COMMISSIONERS MEETING MINUTES

January 25, 2021

The Board of Commissioners of Lane Regional Medical Center (LRMC) met Monday, January 25, 2021 at 6:00 P.M. in Lane Medical Plaza 3<sup>rd</sup> floor Conference Room, 6550 Main Street, Zachary, LA.

BOARD MEMBERS PRESENT: Gaynell Young, Jordan Charlet, Reagan Elkins, Thomas Scott, David Bowman, Darnell Waites, Donna Kline, Debby Brian, and Nakeisha Cleveland.

OTHERS PRESENT: Larry Meese, Staci Sullivan, Michael Devall, David Beck, Neil Manuel, Jacquita Amacker, Laura Peel, Todd Walters, Julie McLin, Dr. Charles Thompson, Robert Atkinson, Greg Dickinson, and Mandi Foretich.

CALL TO ORDER: The meeting was called to order by Gaynell Young.

INVOCATION: The invocation was given by Thomas Scott.

PLEDGE OF ALLEGIANCE: The pledge of allegiance was led by Jordan Charlet.

AGENDA APPROVAL: On a motion by Jordan Charlet, second by Donna Kline, the Board unanimously approved the agenda.

PUBLIC COMMENTS: None.

CONSENT AGENDA: On a motion by Darnell Waites, second by Nakeisha Cleveland the Board unanimously approved the consent agenda with the exception of the Compliance Report set aside by Thomas Scott and the Growth Report set aside by Donna Kline. Thomas Scott requested clarification regarding the compliance risk assessment under review with CHC noted within the Compliance Report. It is the same assessment as previously performed with QHR and it does not include HIPAA; there is a separate risk assessment for that purpose. Donna Kline made special note to appauld marketing for the USDA expansion unveiling event and the Lane marketing soundbytes on television. On a motion by Donna Kline, second by David Bowman, the Board unanimously approved the Compliance Report and Growth Report.

COMMITTEE REPORTS:

Joint Conference Committee: Correction required for the misspelling of Nakeisha Cleveland's name listed in the attendance portion of the minutes. On a motion by Jordan Charlet, second by David Bowman, the Board unanimously approved the December 7, 2020 Joint Conference Committee Meeting Minutes with noted correction.

Executive Committee: On a motion by Thomas Scott, second by Jordan Charlet, the Board unanimously approved the January 6, 2021 Executive Committee Meeting Minutes.

Finance Committee: On a motion by Thomas Scott, second by Jordan Charlet, the Board unanimously approved the January 21, 2021 Finance Committee Minutes and December 2020 Financial Statements.

LaPorte Financial Statements Audit: On a motion by Thomas Scott, second by Reagan Elkins, the Board unanimously approved the LRMC audited financial statements report for June 30, 2020.

#### REPORTS TO THE BOARD:

Chair's Report – Gaynell Young: Standing applause to Neil Manuel and the quality department for an outstanding rollout of the COVID-19 vaccine.

#### CEO's Report – Larry Meese:

- Independent consultant conducted stress test and presented results to the USDA indicating the hospital's ability to borrow an additional \$5M from the USDA.
- Submitted application to provide 55 beds to state for care of COVID-19 patients. If selected, the state will provide staffing, and hospital is able to bill for services less staffing portion. Risk to hospital is limited supply of personal protective equipment.
- The federal government adjusted points assigned to doctor codes which affects the calculation of relative value units and our physician annual incentives. Current agreements are being evaluated to determine if amendments are needed.
- Preliminary discussions with city regarding hospital water supply and city well issues to determine solutions.
- Over 300 unanticipated COVID-19 vaccines provided to hospital in mid-January and administered to staff and community.
- Hospital visitation policy modified to limit number of total allowed in hospital per day.
- Home health's star rating improved to 3.5 from 3 in December.
- Continue efforts to identify and correct patient billing errors.
- Transition to new security company complete.
- Hosted unveiling event on January 14 to announce the USDA's recent \$61M renovation and expansion investment.
- Diagnostic Center x-ray unit arrival date is February 22.

Management By Objectives: Quarter 2 of fiscal year 2021 included in board meeting packet.

Resolution Authorizing Individuals to Act on Behalf of Section 457 (b) Deferred Compensation Plan and Executive Retirement Plan: On a motion by Jordan Charlet, second by Reagan Elkins, the Board unanimously adopted the resolution authorizing named individuals Larry Meese, Michael Devall, David Beck, Dawn Logston, and Kaycie Schober to act on behalf of LRMC Section 457 (B) Deferred Compensation Plan and Executive Retirement Plan.

CNO's Report – Staci Sullivan:

- Working collaboratively with hospitalists and emergency room physicians on patient placement. Current challenge of ICU physical bed & medical/surgical staffed-bed availability.
- Increased slightly for the third consecutive month MBP clinic operations and infusion patients in December (64 clinic & 39 Infusion patients). Contract under revision for clinic operations two days a week with two providers.
- Reassigned Endoscopy RN to ICU in January and February due to extremely high intensive care acuity and census.
- Deployed iPads to each nursing unit for use with the interpreter service.
- Provided EKG class for nurses and ancillary staff as part of cross training initiative for CNA, unit clerk, unit technician, and monitor technician roles.
- Began working with Central High School medical assistant program. 17 students accepted and deployed to clinics and select inpatient departments.
- Held kickoff meetings for new Baxter Sigma IV pump implementation.
- Created a new Patient Flow Coordinator position which will focus on admitting and discharging patients in a timely manner to assist in the coordination of beds.
- Coordinated with EVS to schedule weekly "intensive floor care" to patient rooms to prevent disinfectant buildup and improve environment for our patients.
- No falls for 52 consecutive days on medical-surgical-telemetry unit.
- Partnered with HSLI to provide fire in the OR training for nurses, techs, physicians, and CRNAs. Fire assessment was added to the safe surgery checklist. Safe surgery checklist will be laminated and placed in each OR.
- Cross-training LDRP nurses to the OR circulator role for C-sections.
- Held table top multidisciplinary infant abduction drills testing Hugs system and reviewing policies.
- Validated annual nurse competency for obstetric triage assessment and skills with Dr. Best.

Medical Staff Report: None.

Quarterly Report – Quality / Performance Improvement – Neil Manuel: COVID-19 vaccine update.

CHC Report: PowerPoint on 2021 Already Trying to Outdo 2020 included in board meeting packet.

Legal Report: None.

Renovation Project – David Beck: Verbal update on what to expect with the renovation project monthly to the board.

BOARD EDUCATION – Budget / Strategic Planning Process – Michael Devall: Verbal review of the 2022 fiscal year budget timeline.

DEPARTMENTAL EDUCATION – Imaging – Gregory Dickinson: Overview of the Imaging department roles and responsibilities along with objectives and initiatives.

EXECUTIVE SESSION – PERSONNEL AND STRATEGIC PLANNING: On a motion by Jordan Charlet, second by Reagan Elkins, the Board unanimously agreed to enter into executive session for personnel and strategic planning.

REGULAR SESSION: On a motion by Nakeisha Cleveland, second by David Bowman, the Board unanimously agreed to enter into regular session.

MEDICAL STAFF CREDENTIALING: On a motion by Nakeisha Cleveland, second by Donna Kline, the Board unanimously approved these credentialing recommendations:

#### INITIAL APPLICATIONS

##### Allied Health Staff:

Charcap, Jessica CST – Orthopedics / BROCC / Dr. Rabalais

Hutchinson, Sara PA – Pain Management / Neuromedical Center / Dr. Graugnard

LeBlanc, Abby RNFA – Orthopedic Surgery / BROCC / Dr. Rabalais

#### REAPPOINTMENT APPLICATIONS

##### Physicians:

Anderson, Jess MD – Active Staff / Hospital Medicine / OLOL Physician Group

Boedefeld, Robyn MD – Consulting Staff / Critical Care / OLOL Physician Group

Calegan, Gerald MD – Consulting Staff / Neurology / Neuromedical Center

Gawronski, Dariusz MD – Consulting Staff / Neurology / Neuromedical Center

Graugnard, William MD – Courtesy Staff / Pain Management / Neuromedical Center

Henderson, Samuel MD – Consulting Staff / Pathology / Path Group of LA

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Jastram-Belcher, Jennifer MD – Consulting Staff / Pathology / Path Group of LA  
Juneja, Lauren MD – Consulting Staff / Hematology Oncology / HemOnc Clinic  
Landry, Scott MD – Consulting Staff / Critical Care / OLOL Physician Group  
Martin-Schild, Sheryl MD – Consulting Staff / Neurology / Neuromedical Center  
Mazoch, Brent MD – Courtesy Staff / Emergency Medicine / PEMM  
Njoku, Patrick MD – Consulting Staff / Infectious Disease / Infectious Disease  
Consultants  
Olson, Jon MD – Consulting Staff / Neurology / Neuromedical Center  
O’Neal, Jeremy MD – Courtesy Staff / Nephrology / Renal Associates  
Paris, Christopher MD – Active Staff / Cardiology / CIS  
Pirzadah, Mohammad MD – Active Staff / Hospital Medicine / OLOL Physician Group  
Smith, Henry MD – Courtesy Staff / Neonatology / Infamedics  
Stanger, Richard MD – Consulting Staff / Neurology / Neuromedical Center  
Vermaelen, James MD – Consulting Staff / Critical Care / OLOL Physician Group  
Walker, Gary MD – Consulting Staff / Neurology / Neuromedical Center  
Whatley, John MD – Courtesy Staff / Orthopedics / BROCC  
Whiddon, Rebecca MD – Consulting Staff / Neurology / Neuromedical Center

Allied Health Staff:

Dixon, Barrett NP – Hospital Medicine / OLOL Physician Group  
Hargroder, Kyle NP / RNFA – Orthopedic Surgery / BROCC  
Hodgkins, Emma NNP – Neonatology / Infamedics  
Landes, Jeanie NP – Hospital Medicine / OLOL Physician Group  
Leblanc, Jeffrey CRNA – Anesthesiology / DPI  
Muller, Blake CRNA – Anesthesiology / DPI  
Normand, Joan RNFA – Orthopedic Surgery / BROCC  
Sorrells, Megan PA – Orthopedic Surgery / BROCC

**ADJOURNMENT:** There being no further business, on a motion by Reagan Elkins, second by David Bowman the Board unanimously adjourned.

Respectfully,



Larry Meese  
Chief Executive Officer

LRM/mlf