



CIS Data Protection Workshop

2 – 4 March 2021, Virtual

CIS Contact

Jane Joyce, Executive Assistant for Events, CIS

janejoyce@cois.org | + 31 (0) 71 524 3323





Day 1 – 2 March

09:00 – 09:15	Welcome and introductions	Katie Rigg & Jane Larsson
09:15-10:30	Impact of changes to data protection law in education: Over the last few years, many countries have enacted/revised their data protection laws (such as Brazil and South Korea). Moreover, recently, several other jurisdictions have proposed bills which revise existing/enact new data protection laws (e.g. Canada and China). With new/revised laws come new obligations that schools must follow. This session will review some of the recent highlights to help you feel more confident.	Mark Orchison/9ine
10:30 – 11:00	Break	
11:00 – 11:45	Optional peer sharing & hangout sessions	Katie Rigg & Mark Orchison
11:45 - 1200	Break	
12:30 – 13:00	Exploring data + DP in the CIS accreditation protocol	Mark Orchison/9ine & Chris Durbin
13:00 – 13:15	Break	
13:15 – 14:00	What is Accountability: Leadership and Accountability is about more than simply enacting a data protection policy. It is about recognising who is ultimately responsible for the effective oversight of all data protection within a school and about developing mechanisms to ensure that those individuals have sufficient information to effectively oversee the data protection programme.	
14:00 – 14:30	<i>Virtual office hours with 9ine</i> <i>Virtual office hour with Chris D</i>	



Day 2 – 3 March

09:00 – 10:15

How to Embed Data Protection into your school.

9ine

While having well-written policies and procedures is an essential step toward maintaining a strong data protection programme, even the best policies and procedures can't implement themselves. Staff need to be trained about what they need to do and why in order to operationalise your school's vision for a data protection programme. But to be truly effective, training needs to go beyond the once-a-year-webinar checkbox. Careful analysis should go into what staff are trained about, how staff are trained, and how to best personalize the training content.

10:15 – 10:30

Break

10:30 – 11:15

Optional peer sharing & hangout sessions

Katie Rigg & Mark Orchison

11:15 - 11:30

Break

11:30 – 12:30

Strand A: *How to Maintain and Protect Your Personal Data.*

9ine

Increasingly, more jurisdictions are requiring that organisations either explicitly maintain a records of processing, or that organisations have the capabilities provided through maintaining a records of processing. But a records of processing and data map is only as good as the content supplied into it, thus emphasizing the importance of maintaining a truly comprehensive database. This session will review steps which schools can take to enhance their record keeping functions and will also discuss the need to implement and review controls to protect your school from emerging threats.

12:30 to 12:45

Or;

Strand B: *Cybersecurity: Information Security & Operations + Incident and Breach Management*

9ine





More frequently than ever, news headlines point out that cyber crime is on the rise across the world. Previously seen as a issue largely affecting large corporations, the past few years have witnessed a surge in malware and ransomware attacks on schools in particular. This session will review measures which schools can take to better protect themselves as well as highlighting considerations that schools should take when crafting, testing, and utilizing an incident response procedure.

Break

12:45 – 13:45

Strand A: *How to Protect Personal Data When it Is Shared*

9ine

The past year highlighted more than ever the need for schools to be mindful of the third parties with whom they share personal data. With many schools transitioning to remote learning due to the coronavirus, more schools began to leverage edtech and video conferencing software than ever. But utilising those tools (among others) is a double edged sword. Rather than simply supplying a service such as video conferencing, those providers are likely processing personal data. This represents a potentially significant risk to schools (particularly if the data is stored in servers in other countries). This session will review things that schools should consider before sharing personal data to help ensure that you are doing the right thing.

Or;

Strand B: *A methodology for security – A practical framework your technology team can use to protect your staff and students from cyber threats*

9ine

13:45 to 14:00

Break

14:00 – 14:45

Information Rights & Data Ethics:

9ine

If you are aware of data subject rights, you’ve likely encountered the idea in the context of the



GDPR (such as the right to erasure--popularly known as the right to be forgotten). But such data rights are spreading around the world through new legislation inspired by the GDPR. Increasing numbers of students, parents, alumni, and others are now empowered to have better control over their own personal data, which creates the need for schools to create processes to facilitate the processing of any requests. Concerns over data subject rights, particularly involving children, naturally raises issues of data ethics as well. This session will explore both topics by providing concrete things that schools can do to better position themselves to handle any lawful requests you may receive.

Day 3 – 4 March

09:00 – 10:30	Part 1: <i>Balancing child safeguarding and data protection – case studies</i>	Jane Foster & Mark
10:30 – 11:00	Break	
11:00 – 12:30	Part 2: <i>Balancing child safeguarding and data protection – case studies</i>	
12:30 – 13:00	Break	
13:00 – 14:15	Information sharing within and beyond the school & closing How to use technology to support early intervention and developing a relationship between your IT and safeguarding teams	Jane Foster & Mark & Jane Larsson
14:15 – 15:00	<i>Virtual office hours</i>	