



Policy Covid-19

Health and Safety – Richmond

These protocols outline best practices for sites in order to maintain the health and safety of all workers required to perform duties during the COVID-19 pandemic. These protocols will help minimize the impact of the pandemic and help to ensure business continuity.

Objectives

- Prioritize the health and safety of workers and of their surrounding communities.
- Comply with orders and recommendations for best practices from federal, provincial and municipal public health authorities.
- Encourage open communication to ensure all employees feel safe and confident in their work environment and so that these protocols can be improved as needed.

Sources of Information on Safety

- <https://www.healthlinkbc.ca/health-feature/coronavirus-disease-covid-19>
- <http://www.bccdc.ca/health-info/diseases-conditions/covid-19>
- <https://www.canada.ca/en/public-health/services/diseases/coronavirus-disease-covid-19.html>
- <http://www.bccdc.ca/health-info/diseases-conditions/covid-19/about-covid-19/prevention>
- <http://www.bccdc.ca/Health-Info-Site/Documents/COVID19-Prevention.pdf>
- http://www.bccdc.ca/Health-Professionals-Site/Documents/COVID19_Handwashing%20Poster_MD%20offices.pdf

A communicable disease is an illness caused by an infectious agent or its toxic product that can be transmitted in a workplace from one person to another. Examples of communicable diseases that may circulate in a workplace include COVID-19, norovirus, and seasonal influenza.

Preventing communicable diseases involves taking ongoing measures to reduce the risk of communicable disease transmission in the workplace.

Omni will follow all regulatory and statutory requirements and recommendations for social distancing, wearing of masks, reduced occupancy, hygiene, and sanitation directions from local medical health officers and regional health authorities.

Employee Responsibilities

Stay home

If you have symptoms of a communicable disease (e.g. fever, chills, coughing, runny nose) stay home; avoid being at the office when sick.



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Practice GOOD Hygiene

Good hand hygiene is one of the most effective ways to support individual and organizational resilience by helping reduce the chance of infection.

Soap has been found to be more effective than hand sanitizer in community settings but where hand washing is not practical hand sanitizer stations are available in high traffic areas including meeting rooms.

When to wash your hands

- When you arrive at work
- Before and after going on a break
- After using the washroom
- Before and after handling shared tools and equipment

Cough or sneeze into your sleeve, not your hand. Avoid touching your face and your hand or cover your mouth and nose with a tissue and put your used tissue in a wastebasket.

Facilities Reduced Transmission Measures

Cleaning Protocols

Cleaning protocols include disinfection of all common areas including all horizontal surfaces, door handles, seating, and equipment in shared office areas. The disinfection cleaning procedure utilizes an electrostatic spray disinfection system which turns disinfectant liquid into an aerosol and then applies a charge to each droplet so that they are attracted to surfaces through electrostatic forces which provide greater surface coverage.



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Resources:

[BC's Response to COVID-19 Information Page](#)

[Worksafe BC](#)

<ul style="list-style-type: none"> If you have mild symptoms of COVID-19, you do not need a test. Stay home until you feel better and you no longer have a fever. Note: mild symptoms are considered symptoms that can be managed at home. If you do test positive and are fully vaccinated please stay home for five days and until your symptoms improve and you do not have a fever If you do test positive and are not fully vaccinated please stay home for ten days and until your symptoms improve and you do not have a fever If you are a close contact of someone with symptoms or that has tested positive, regardless of vaccination status, you do not need to stay home but please continue to monitor for symptoms 								
Self-Assessment Tool								
WHEN TO GET TESTED BC CDC								
	PHO AND WORKSAFE RECOMMENDATIONS	EMPLOYEE OCCUPANCY %	BUILDING ACCESS REQUIREMENTS	MASKS & DISTANCING	DISINFECTING & HANDWASHING	MINIMIZE TOUCHPOINT	GUEST ACCESS	HAND WASHING & HYGIENE
STEP 1	<ul style="list-style-type: none"> COVID-19 Safety Plan 	Work from home where possible	No restrictions	<ul style="list-style-type: none"> Physical distancing and masks continue to be required 	<ul style="list-style-type: none"> Encourage regular hand washing Enhance NIGHTLY sanitation protocol 	<ul style="list-style-type: none"> Security doors open 	<ul style="list-style-type: none"> no external visitors to any OMNI without prior approval 	<ul style="list-style-type: none"> Wash hands upon entry to the building Demonstrate good personal hygiene practices
STEP 2	<ul style="list-style-type: none"> COVID-19 Safety Plan 	Work from home	No restrictions	<ul style="list-style-type: none"> Physical distancing and masks continue to be required 	<ul style="list-style-type: none"> Encourage regular hand washing Enhance NIGHTLY sanitation protocol 	<ul style="list-style-type: none"> Security doors open 	<ul style="list-style-type: none"> no external visitors to any OMNI without prior approval 	<ul style="list-style-type: none"> Wash hands upon entry to the building Demonstrate good personal hygiene practices
STEP 3	<ul style="list-style-type: none"> COVID-19 Safety Plan and communicable disease prevention plan in place 	100% as of Feb 25th, 2022	No restrictions	<ul style="list-style-type: none"> Masks continue to be required 	<ul style="list-style-type: none"> Encourage regular hand washing Enhance NIGHTLY sanitation protocol 	<ul style="list-style-type: none"> Security doors open 	<ul style="list-style-type: none"> No Restrictions as of Feb 25th, 2022 	<ul style="list-style-type: none"> Demonstrate good personal hygiene practices
STEP 4 TBC	Post-Covid Communicable Disease Prevention Policy							