

**Date: July 20, 2020**

### **Update from ValueMomentum's COVID-19 Task Force Coordinators**

To ValueMomentum Associates, Clients' Task Force Representatives and Partners,

We hope this message finds all of you safe and well.

We have not shared any updates for the past few weeks, since there were no material updates. Today, we would like to share with you a few key updates that are noteworthy.

1. The final phase of laptop replacements is underway. All the laptops have been received and required software installation is targeted to be completed by end of July. Logistics to ship the laptops to the associates are being worked out.
2. We have completed upgrading the end point Security to a much more robust level. Nevertheless, Associates should continue following the guidelines laid out by Client and VM ICT teams for logging in securely and working securely.
3. Work from home remains in effect at least until October 1, 2020. We are working on developing a framework for Returning To Work safely. This is being done just to be prepared and no decision has been made yet about when we will Return to Work.
4. Two of our Associates in India tested positive. Both have mild symptoms and are under home quarantine. We wish them a speedy recovery. Immediate family members of 8 other Associates in India tested positive and are quarantined. The Associates have also isolated themselves though they are currently negative.

COVID-19 cases have been rising in the geographies we operate in, and many of you may have come across a few cases of infection within your immediate or extended family, friends and acquaintances. It is important for you to be aware of what you need to do if you suspect you have COVID-19. While you take all precautions, if you still experience symptoms of Covid-19, please do not panic and get tested immediately. Do stay positive as most people seem to experience mild symptoms and recover quickly, especially if they do not have any other underlying medical conditions. It is a good idea to maintain a healthy lifestyle with sufficient rest and a regular exercise regimen. Please keep the contact details of hospitals that treat COVID-19 and testing centers in your area handy.

Finally, do adhere to the guidelines issued by your local governments to keep you, your family and your community safe. Please do not hesitate to contact your Task Force Leader with any questions or concerns you may have. Please keep checking COVID-19 [website](#) and Teams ([US](#) & [India](#)) channels regularly. You can also reach the Task Force at [CTF@valuemomentum.com](mailto:CTF@valuemomentum.com).

Wishing you and your families health and safety,

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Task Force Coordinator

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