



Date: Feb 25, 2021

Update from ValueMomentum's COVID-19 Task Force Coordinators

To ValueMomentum Associates, Clients' Task Force Representatives and Partners,

We hope this message finds all of you safe and well.

A few months ago, we informed you that we will continue working from home at least until March 2021. While cases of COVID-19 in our geographies are decreasing, there continues to be uncertainty in regard to the potential impact of new virus strains and distribution of vaccines. Therefore, the COVID-19 Task Force has decided to extend work from home at least until June 2021. We continue to monitor this decision keeping in consideration a variety of parameters such as availability of vaccines, business needs and guidelines from local authorities.

It has been almost a year since the COVID-19 pandemic began and all our Associates in the US have been working from home. In India, while most Associates continue to work from home, we have had essential staff – our ICT & Facilities team – and several managers working from our ValueMomentum Towers office for a few days each week, in a socially distant manner. Starting from April 1st, 2021, our India Associates who wish to, will be able to work from our ValueMomentum Towers office. Please note that this is optional and there are many protocols that have been put in place to follow safety guidelines from local and health authorities, such as the need to work from assigned work locations, use of face coverings and other protocols to keep you and others safe. Please inform your HR Partner and the Facilities team if you wish to work from the office, as it will require coordination to ensure you can visit the office safely. Please watch for a detailed communication on these protocols.

Finally, we are pleased to share that at present, there no Associates in the US or in India who are positive with COVID-19.

While the availability of vaccines is showing us a light at the end of a long tunnel, please stay tuned and continue to exercise abundant caution and follow safety guidelines.

As always, do stay safe and diligently adhere to the guidelines issued by your local governments and health authorities to keep you, your family and your community [safe](#), including [guidelines](#) on what to do if you fall sick.

Please do not hesitate to contact your Task Force Leader with any questions or concerns that you may have. Do keep checking the COVID-19 [website](#) and Teams ([US](#) & [India](#)) channels regularly. You can also reach the Task Force at CTF@valuemomentum.com.

Wishing you and your families health and safety,

Gopi Gade ("GK")
Task Force Coordinator

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Task Force Coordinator