Date: Oct 1, 2021

Update from ValueMomentum's COVID-19 Task Force Coordinators

To ValueMomentum Associates, Clients' Task Force Representatives and Partners,

We hope this message finds all of you safe and well.

We are continuing to see a declining trend of COVID cases amongst our Associates; Vaccines seem to provide reasonable protection and we urge all associates to get vaccinated at the earliest. There are 3 cases amongst our India Associates currently and we have no reported cases amongst US Associates. However, we urge Associates to remain vigilant. If you or members of your household experience symptoms, please avail of the "circle of care" services being made available in India by ValueMomentum for Associates and families.

Research continues to point to the efficacy of vaccines against the virus and also against new variants. Many of our Associates and members of their household have already availed of vaccination facilities at and around our offices, and at clinics across the country. If you are yet to avail of these facilities, please contact your HR partners for support with locating the facility nearest to you. As of Sept 30, over 70% of our India Associates and 90% of our US Associates are fully vaccinated. Guidelines issued by local & health authorities in US and India indicate that fully vaccinated people can return-to-office.

Accordingly, all our offices in Hyderabad will be open from October 18th for fully vaccinated Associates who prefer to work from office Being fully vaccinated means having taken both doses of COVID-19 vaccine at least 15 days prior. Associates will also be required to wear a mask at all times while on the office premises.

For Associates working out of our Client offices, specific dates will vary from Client to Client. You will be informed of these dates and guidelines by your Managers or by HR. These may depend on prevailing guidelines in force at respective clients as determined by our client organizations.

Associates working out of New Jersey Headquarters and Erie Development Center will have a delay with Return-To-Office, since both the offices are being refurbished at the present time. We will keep you posted on the Return-To-Office plans for these two centers.

As always, do stay safe and diligently adhere to the guidelines issued by your local governments and health authorities to keep you, your family and your community <u>safe</u>, including <u>guidelines</u> on what to do if you fall sick. And be sure to exercise personal <u>self-care!</u>

Please do not hesitate to contact your Task Force Leader with any questions or concerns you may have. Do keep checking COVID-19 <u>website</u> and Teams (<u>US</u> & <u>India</u>) channels regularly. You can also reach the Task Force at <u>CTF@valuemomentum.com</u>.

Wishing you and your families health and safety,

Gopi Gade ("GK") Task Force Coordinator Uma Gogineni Task Force Coordinator